

**WEST AMWELL TOWNSHIP COMMITTEE MEETING**  
**September 26, 2012**

**Agenda**

1. CALL TO ORDER AND STATEMENT OF COMPLIANCE WITH THE OPEN PUBLIC MEETINGS ACT  
This meeting is called pursuant to the provisions of the Open Public Meetings Act with notice included in the Resolution faxed to the Hunterdon County Democrat and Trenton Times on January 3, 2012, posted on the bulletin board in the Municipal Building on said date and has remained continuously posted as required under the Statute. A copy of this notice is and has been available to the public and is on file in the office of the Municipal Clerk.
2. PLEDGE OF ALLEGIANCE TO THE AMERICAN FLAG
3. AGENDA REVIEW BY TOWNSHIP CLERK
4. ANNOUNCEMENTS
  - Municipal Offices Closed in Observance of Columbus Day – October 8<sup>th</sup>
  - WA Ladies Auxiliary Roast Pork Dinner – October 13<sup>th</sup>, 4-7 p.m. @ Firehouse
  - Hunterdon County Electronics Collection – October 13<sup>th</sup>, 9 a.m. - 1 p.m.  
Rt 12 County Complex
  - Last Day to Register to Vote in November General Election – October 16<sup>th</sup>
  - General Election – Municipal Building – November 6<sup>th</sup>, 6 a.m. – 8 p.m.
  - PSE&G ROW Easement Trimming Along Branchburg & Roseland Lines to Commence July 1<sup>st</sup> and Continue Thru 2013
  - JCP&L Routine Aerial Patrols Commence September 24<sup>th</sup>
  - Please Come to the Table if You Wish to Address the Committee
  - Kindly Turn Cell Phones Off During Meeting
5. PRESENTATION OF MINUTES
  - A. August 29, 2012 Regular Meeting
  - B. August 29, 2012 Closed Session (Contract Negotiations-Police)
  - C. September 13, 2012 Special Meeting
  - D. September 13, 2012 Closed Sessions (Contract Negotiations-Police Lt; Personnel-Interviews)
6. OPEN TO THE PUBLIC/TOPIC NOT ON THE AGENDA  
(limited to 15 minutes)
7. INTRODUCTION OF ORDINANCE AND/OR PUBLIC HEARING AND/OR SPECIAL PRESENTATION
  - A. Auditor Charles Case re: 2011 Audit
  - B. Municipal Alliance – Jason Fuhr
  - C. Regionalization Study – Dave Beaumont
  - D. Introduction: Ordinance 16, 2012 AN ORDINANCE TO AMEND ORDINANCE 1, 2012 TO PROVIDE FOR AND DETERMINE THE RATE OF COMPENSATION OF OFFICIALS AND EMPLOYEES OF THE TOWNSHIP OF WEST AMWELL, COUNTY OF HUNTERDON, NEW JERSEY.
    - 1) Read by Title
    - 2) Motion to Introduce on 1<sup>st</sup> Reading
    - 3) Set Public Hearing
8. SPECIAL AND/OR STANDING COMMITTEE REPORTS
  - A. Open Space
    - 1) Declaration of Encumbrance – ROSI Update for Adam Property
    - 2) Wooden Property/Letter of Support
    - 3) Bowers Offer
    - 4) Project Status Updates
  - B. Environmental
    - 1) Invasive Binder Thank You
    - 2) 391h Grant Update
  - C. Sourland Alliance
    - 1) Water Conservation Advisory – Permission to Post on Website/Distribute

- D. Affordable Housing
  - 1) Revised Operating Manual for Re-hab Program
  - 2) Resolution of Approval
- E. Community Forestry
  - 1) Forestry Plan
- F. Recycling
- G. Finance
  - 1) Hunting Program re: Additions to Permit
- H. Website
- 9. UNFINISHED BUSINESS
  - A. 2011 Audit
    - 1) Resolution
    - 2) Affidavit by Committee
    - 3) Corrective Action Plan
  - B. Possible Appointments, continued
  - C. Updates re:
    - 1) Energy Work for Firehouse
    - 2) SHREC/Solar Installation
    - 3) Work Undertaken without Permits & Inspections
    - 4) George Washington Road/Overlook Park Gate
    - 5) E-mail System
    - 6) Gas Boy
  - D. Planning Board Recommendation re: Establishment of Engineering Inspection Fees
  - E. Quotes for Snow Plowing – Calton & Orleans
  - F. DPW Staffing Discussion
  - G. Fulper/Johanna Farms Sludge Odors/Petition
- 10. NEW BUSINESS
  - A. Discussion Concerning Possible South County Fire District
  - B. Amendment to HC Water Quality Management Plan
    - 1) Response from Planning Board
    - 2) Resolution of Consent
  - C. Planning for 2013
    - 1) Meetings
    - 2) Professional Services
  - D. ACO Agreement
    - 1) Request from Delaware Township
    - 2) Proposed Changes
  - E. Flyers for Approval for Distribution &/or Posting
    - 1) Auxiliary re: Pork Dinner on October 8<sup>th</sup> (Depot)
    - 2) Sourland Planning Council re: Mountain Bus Tour on Oct 20<sup>th</sup> (Website)
  - F. Resolutions for Consideration
    - 1) S & W Resolution
    - 2) Amending Police Ordinance for Corporal
  - G. 2012 Best Practices
- 11. OPEN TO THE PUBLIC

12. ADMINISTRATIVE REPORTS

A. Treasurer

- Possible Resolutions
- Presentation of Bills for Approval
- Possible Reports (Treasurer, Statement of Cash, Revenue, Investment and/or Receipts and Disbursements)

B. Tax Collector

- Possible Resolutions
- Monthly Report

C. Construction

- Report for August 2012
- Deposits for August 2012

D. Court Report for August 2012

E. Police

F. Zoning

- Report for August 2012
- Deposits for August 2012

13. CORRESPONDENCE

A. NJ League of Municipalities

- Upcoming League Seminars (Ethics, Conflicts of Interest & OPRA), 8/28 (forwarded e-mail)
- Upcoming League Seminars (NJ Pensions Eligibility & the Common Misconceptions; Broadband & its Role in Our Communities, 8/29 (forwarded e-mail)
- Update on Affordable Housing Trust Funds; A-2586 & S-1534 Exempts Private Institutions of Higher Education from MLUL Requirements; League Supports A-2682 & Opposes A-2405/S-1651 Statute of Limitations, 8/29 (forwarded e-mail)
- Comptroller Issues an Alert on Savings in Workers' Compensation Programs; Division of Pensions Offer Certifying Officers & Supervisor Training, 8/30 (forwarded e-mail)
- September Mayors' Newslines, 8/31 (forwarded e-mail)
- League Luncheon on November 15<sup>th</sup>, 8/31
- Women in Government Breakfast on November 15<sup>th</sup>, 8/31
- Twenty First Annual Mayor's Box Luncheon on November 14<sup>th</sup>, 8/31
- Upcoming League Seminars (Labor Negotiations Primer; Broadband), 9/4 (forwarded e-mail)
- Daily Advisory – 2012 League Conference Session CEU & Attendance Verification Procedures, 9/4 (forwarded e-mail)
- A Shore & Simple Glimpse at Property Tax in NJ; Your Input on an Exclusive Line of League Merchandise, 9/5 (forwarded e-mail)
- Hepatitis B Inoculation; Facebook Requirements for Municipalities; NLC Webinar on Municipal Compliance with the Affordable Care Act, 9/5 (forwarded e-mail)
- Upcoming League Seminars (Ethics, Conflicts of Interest & OPRA), 9/5 (forwarded e-mail)
- BPU Issues Report & Recommendations to Prevent Inordinate Utility Service Disruptions Due to Natural Disasters, 9/5 (forwarded e-mail)
- Upcoming League Seminars (NJ Pensions Eligibility & Common Misconceptions; Fundamentals of Procurements Cards & Local Public Contracts Law), 9/6 (forwarded e-mail)
- Affordable Housing Trust Funds Update, 9/6 (forwarded e-mail)
- Visit the League's Grants Resource Center, 9/7 (forwarded e-mail)
- DCA Develops New Budget Reporting Tool, 9/7 (forwarded e-mail)
- National Preparedness Month, 9/7 (forwarded e-mail)
- West Nile Virus, 9/10 (forwarded e-mail)
- Upcoming League Seminars (Labor Negotiations Primer; Ethics), 9/11 (forwarded e-mail)
- Upcoming League Seminars (Ethics; Taking the Mystery out of Applying for Grants), 9/12 (forwarded e-mail)
- Fall League Legislative & Litigation Update, 9/13 (forwarded e-mail)
- Upcoming League Seminar (Broadband & Its Role in Our Communities), 9/13 (forwarded e-mail)

- NLC Webinar on New Facebook Policies, 9/13 (forwarded e-mail)
- Sold Out Seminar, 9/14 (forwarded e-mail)
- Base Salary Litigation Update, 9/14 (forwarded e-mail)
- Reminder: 2012 Conference Resolutions, 9/14 (forwarded e-mail)
- Reminder: 97<sup>th</sup> Annual League Conference Ticketed Meal Functions, 9/17 (forwarded e-mail)
- Upcoming League Seminars: Ethics, Conflicts of Interest & OPRA; Taking The Mystery out of Applying for Grants, 9/17 (forwarded e-mail)
- Upcoming League Seminars: Broadband & Its Role in Our Communities; The Fundamentals of Procurement Cards & Local Public Contracts Law, 9/18 (forwarded e-mail)
- BPU Hosts Meeting on Storm Response Report – Comment Period End Tomorrow, 9/19 (forwarded e-mail)
- National Hunger Action Month; Upcoming League Seminar, 9/20 (forwarded e-mail)
- Upcoming League Seminar: Broadband & its Role in Our Communities, 9/24 (forwarded e-mail)

B. United States

- Congressman Holt re:
  - + Following in His Footsteps, 8/31 (forwarded e-mail)
  - + We Do It Together, 9/14 (forwarded e-mail)
- Senator Menendez re: Your Stories Will Make the Difference, 9/6 (forwarded e-mail)
- DOJ re: COPS Office Annual Satisfaction Survey, Feedback Requested, 9/7 (forwarded e-mail)
- Dept of Commerce re:
  - + 2012 Census of Governments, 9/7
  - + Letter of August 28<sup>th</sup> Concerning Census Counts, 9/13

C. State of New Jersey

- DCA re:
  - + State Comptroller Alert: Workers' Compensation Third Party Administrators, 8/30 (forwarded e-mail)
  - + SFY 2013 Transitional Aid Application Process (State Fiscal Year Municipalities only), 8/30 (forwarded e-mail)
  - + City of Trenton Vacancies: Law Director & Director of Housing & Economic Development, 9/5 (forwarded e-mail)
  - + Levy Cap Exclusion for Extraordinary Expenditures Due to Emergencies, 9/6 (forwarded e-mail)
  - + Proposed Data Reporting Platform for User-Friendly Budget, 9/7 (forwarded e-mail)
  - + GovConnect Update, 9/10 (forwarded e-mail)
  - + 2012 Governor's Conference on Housing & Economic Development, 9/14 (forwarded e-mail)
- DEP re:
  - + Press Release –
    - ~ NJ Wild Expo on Sept 15<sup>th</sup> & 16<sup>th</sup>, 8/29 (forwarded e-mail)
    - ~ Safeguards Against Mosquito/West Nile Virus Outbreaks, 9/4 (forwarded e-mail)
    - ~ Environmental Clean Up Costs Recovered, 9/5 (forwarded e-mail)
    - ~ Efforts Against West Nile Virus, 9/10 (forwarded e-mail)
    - ~ Deep Population & the EHD Virus, 9/18 (forwarded e-mail)
  - + Unused Grant Funds – Community Forestry Management Plan, 8/31
  - + Reminder Concerning the Deadline for the 2012 Governor's Environmental Excellence Awards, 9/4 (forwarded e-mail)
  - + Sept 10<sup>th</sup> Quarterly Brownfields Roundtable, 9/4 (forwarded e-mail)
  - + Save the Date – DEP Assistant Commissioner Jane Kozinski Meeting to Discuss Municipal Recycling Activities, 9/6 (forwarded e-mail)
  - + HC Recycling Meeting – Sept 21<sup>st</sup>, 9/18
- Senator Turner re:
  - + Schools Development Authority's Regular Operating District Grant Program, 9/4
  - + Resolution #148-2012, Ag Tourism, 9/17
- Governor Christy re:
  - + Duet with Jimmy Fallon "Thunder Road," 9/5 (forwarded e-mail)
  - + Happy 50<sup>th</sup> Birthday, 9/6 (forwarded e-mail)
  - + Christie Middle Class Reform Agenda, 9/13 (forwarded e-mail)
  - + 9/11 Proclamation

- + New Contracts to Assist with Purchasing Equipment, 8/31
- D. Hunterdon County
  - Freeholder Board re:
    - + Invitation to a Meeting to Discuss the Rail Freight Capacity & Needs Assessment to Year 2040 Study on Sept 27<sup>th</sup>, 8/20
  - Planning Board re:
    - \* + Proposed Amendment to the HC Water Quality Management Plan (Phase 1) HC Future Wastewater Service Area Map, 9/4
    - \* + Sample WMP Statement of Consent Resolution, 9/10 (forwarded e-mail)
    - + County WMP Model Consent Resolution – updated, 9/11 (forwarded e-mail)
    - + Shared Services “Coffee with the County,” 9/12 (forwarded e-mail)
    - + North Jersey Sustainable Communities Consortium (NJSCC) – Information Sessions Registration & Info – Local Demonstration Project Funding Opportunity, 9/20 (forwarded e-mail)
    - + NJTPA Rail Freight Capacity Meeting on Sept 21<sup>st</sup>, 9/27 (forwarded e-mail)
  - Solid Waste & Recycling re: Sept 21<sup>st</sup> Recycling Meeting Agenda, 9/17/12 (forwarded e-mail)
  - Division of Public Health re: First Responders, 9/21 (forwarded e-mail)
- E. West Amwell Township
  - Barbara Walsh re: Letter of Resignation, 9/1
  - \* - Bill Wolf re: Fulper/Johanna Farms Sludge Odors & Impacts, 9/8 (forwarded e-mail)
  - \* - Sean Pfeiffer re: ROSI, 9/13 (forwarded e-mail)
- F. Other Municipalities
  - Township of Readington re: Resolution Opposing A-323/S-2074, 9/10
  - Delaware Township re: Adoption of 2012 Master Plan Re-Exam Report, 9/12
  - Clinton Town re: Resolution in Support of a National Womens History Museum, 8/30
- G. Crossroads of the American Revolution re: September 2012 Newsletter, 8/28 (forwarded e-mail)
- H. Stony Brook-Millstone Watershed Association re:
  - How Does Your Stream Fare?, 8/29 (forwarded e-mail)
  - Celebrate World Water Monitoring Day with Watershed Fall Programs, 9/18/12 (forwarded e-mail)
- I. Upper Delaware Scenic & Recreational River re:
  - + Invitation to NPS Upper Delaware Demonstration Project: Low-Cost Low Maintenance Stormwater Filtration System, 8/31 (forwarded e-mail)
  - + Common Waters Forum, October 11<sup>th</sup>, 9/14 (forwarded e-mail)
- J. CFI Group re:
  - + Reminder – FEMA Survey on Flood Risk, 9/4 (forwarded e-mail)
  - + 2012 DOJ COPS Grantee Survey, 9/11
- K. ACT Engineers re: Application by Lambertville Station for Flood Hazard Area Individual Permit & Verification, 9/5
- L. PAIC re:
  - Executive Committee Agenda Package, 9/5 (forwarded e-mail)
  - Executive Committee Agenda Package, 9/10 (forwarded e-mail)
- M. Sustainable Jersey re:
  - Luncheon and Complimentary Ticket Information, 9/7 (forwarded e-mail)
  - Congratulations & Complimentary Ticket, 9/6
- N. HART re: E-News for September 2012, 9/10 (forwarded e-mail)
- O. NJPO re: September 2012 Updates, 9/11 (forwarded e-mail)
- P. JCP&L re: 2012 Fall Routine Aerial Patrols Beginning Sept 24<sup>th</sup>, 9/11 (forwarded e-mail)
- Q. Notice of Public Hearing – United Water New Jersey, Inc. on Oct 1<sup>st</sup>, 9/14
- R. Hunterdon Helpline re: Announcements Concerning Services, 9/12
- \* S. Sourland Planning Council re: Sourland Mountain Bus Tour
- T. Lower Delaware River Wild & Scenic re: Quarterly Meeting Agenda and Minutes, 9/18 (forwarded e-mail)
- U. MS re: Annual Bik MS Event “Hops to Hops” – Thanks for Support, 9/17
- V. Lambertville-New Hope Ambulance & Rescue Squad re: Donation Thank You and 2011 Annual Report, 9/13
- W. HC Educational Services Commission (Co-Op) re: Renewal of Fuel Bids (gasoline, Diesel & #2 fuel oil) with Allied Oil, 9/21

14. ADJOURNMENT