

WEST AMWELL TOWNSHIP COMMITTEE MEETING

July 25, 2012 - 7:00 p.m.

CALL TO ORDER AND STATEMENT OF COMPLIANCE WITH THE OPEN PUBLIC MEETINGS ACT

The regular meeting of the West Amwell Township Committee was called to order at 7:05 p.m. Present were Mayor George A. Fisher, Deputy Mayor Zachary T. Rich, Committeeman Thomas J. Molnar, Clerk Lora Olsen and Attorney Philip J. Faherty III. Also in attendance were Dave Beaumont, Jason Fuhr, John Cronce, Cathy Urbanski, Bernie Meader, Sean Pfeiffer, Barbara Walsh, and Stephanie Troutman and son.

Mayor Fisher announced that this meeting is called pursuant to the provisions of the Open Public Meetings Act. Notice of this meeting was included in the Resolution faxed to the Hunterdon County Democrat and Trenton Times on January 3, 2012, was posted on the bulletin board in the Municipal Building on said date and has remained continuously posted as required under the Statute. A copy of this notice is and has been available to the public and is on file in the office of the Municipal Clerk.

The meeting was recorded via digital recording system.

PLEDGE OF ALLEGIANCE TO THE AMERICAN FLAG

Bernie Meader led the assembled group in the pledge to the nation's flag.

AGENDA REVIEW BY TOWNSHIP CLERK

The following item was added: 10. New Business: PAIC Loss Control Survey. 12.D Administrative Reports: June Court Report was deleted.

ANNOUNCEMENTS

The following announcements were made:

- 2012 Dog Licenses are Overdue – Late Fees Apply
- A Dog Census is Underway; Residents Should Expect a Visit
- Weekly Recycling Commences August 4th, Trial Basis
- The Next Regular Township Committee Meeting will be August 29th
- Municipal Offices Closed September 3rd for Labor Day
- Hunterdon County Electronics Collections – October 13th
- PSE&G ROW Easement Trimming Along Branchburg & Roseland Lines to Commence July 1st and Continue Thru 2013
- Please Come to the Table if You Wish to Address the Committee
- Kindly Turn Cell Phones Off During Meeting

PRESENTATION OF MINUTES

The following Regular, Special and Closed Session minutes were unanimously approved on motion from Molnar, seconded by Rich.

June 27, 2012 Regular

June 27, 2012 Closed Session (Litigation-Garden Solar)

July 18, 2012 Special

July 18, 2012 Closed Session (Personnel-Interviews)

OPEN TO THE PUBLIC/TOPIC NOT ON THE AGENDA

Jason Fuhr requested that a procedure be instituted for logging in official Township minutes some mention of residents who served in the military, especially WWII veterans, who have recently died. The passing of Valentino ("Gus") Librizzi was specially mentioned. Gus was a Township resident since the 1950's, as well as a long-time long barber, and served in US Navy. Services will be held on Friday.

Dave Beaumont relayed that at the recent South BOE meeting, the budget and its impact on West Amwell was discussed. He urged that they reduce or re-direct funds to minimize the tax impact of 3 new Choice program teachers for the Choice program as without that program taxes would have risen 2%.

John Cronce came forward to add to Mr. Fuhr's earlier suggestion by relaying that Monroe Ent, a US Army veteran, recently passed away.

Stephanie Troutman reported on an idea that she's been working on for over a year that has as its goal to keep agriculture on the Rt 179 tree farm through the addition of a drive-in. She's working with Hunterdon Land Trust to find grants as well organizations such as the USDA, Rutgers and RVCC, the latter for no cost landscaping apprenticeship credit. She has also been

in touch with the person who restored the Delsea Drive-in in south Jersey. She envisions a double feature theatre that takes advantage of the natural slope of the land, with trees providing screening, and utilizing WiFi and IPOD for sound transmission. As a worker with Grow A Row—a program that helps farms pick produce, the surplus of which is provided to local food pantries—Ms. Troutman, anticipates a partnership involving RVCC, the Boy Scouts and the FFA for 1 stop job offering and the ability to learn a trade. The farm’s preserved status was questioned but it may fall under the USDA program and a package for funding has been filed to ascertain land assessment and farm market potential. Ms. Troutman advised that she has her own soap company and travels around picking up produce that she uses to teach canning.

INTRODUCTION OF ORDINANCE AND/OR PUBLIC HEARING AND/OR SPECIAL PRESENTATION

Municipal Alliance – Mr. Fuhr reported that work on the cookbook continues and a fall completion is now contemplated. The next fund raiser is the golf outing. There is still time register and make a donation prior to Friday’s deadline. The event will be held at the Bucks Club in Jamison, PA.

Regionalization Study – Mr. Beaumont relayed that the conversation at the last meeting concerned the \$7000 cost incurred to file the petition. A four-person panel to review the required proposal is TBD. A meeting with the legislators to obtain funding for the vote is planned as there is a cost to hold an election and a time frame for doing so. A community plan is needed to obtain feedback as to hurdles for non-support of the referendum in order to addresses these up front. A sub-committee has been formed and will meet on August 20th. A brief exchange over the lack of provision for these other expenses ensued in that the \$50,000 allocated should have included them.

Public Hearing: Ordinance 14, 2012 AN ORDINANCE TO AMEND ORDINANCE 3, 2011 AMENDING CHAPTER 109 OF THE CODE OF THE TOWNSHIP OF WEST AMWELL (Renewable Energy Facilities)

Proof of publication in the July 5, 2012 issue of the Hunterdon County Democrat was presented. The ordinance has been posted and available to the public since its introduction at the June 26, 2012 Township Committee meeting and mailed to surrounding municipalities and the Hunterdon County Planning Board The Ordinance has been reviewed by the Planning Board, found consistent with the Master Plan and adoption recommended. Mr. Fisher read the Ordinance by title and opened the public hearing.

Sean Pfeiffer came forward expressing appreciation to the Committee for addressing some of the issues that were expressed earlier. Clarification on large industrial installations was sought.

Cathy Urbanski offered that the Environmental Commission discussed this point with SHREC and decided to leave the ordinance worded as is.

Hearing no further comments, the public hearing was unanimously closed.

Molnar moved for adoption of the Ordinance and Rich seconded. Roll Call: Molnar-aye, Rich-aye, Fisher-aye

Introduction: Ordinance 15, 2012
The following ordinance was read by title and introduced on first reading:

AN ORDINANCE TO AMEND ORDINANCE 1, 2012 TO PROVIDE FOR AND DETERMINE THE RATE OF COMPENSATION OF OFFICIALS AND EMPLOYEES OF THE TOWNSHIP OF WEST AMWELL, COUNTY OF HUNTERDON, NEW JERSEY

SECTION 1

The following shall be the rate and ranges of compensation for officials and employees of the township for the year 2012.

Mayor	\$3459.00
Township Committee	\$2901.00
Township Clerk	\$54,181.00 - \$66,221.00
Plus \$35.00/hr. for special & emergency meetings	
Deputy Registrar of Vital Statistics	\$900.00 - \$1,100.00

Certifying Officer for Pensions	\$ 1,080.00 - \$1,320.00
Board of Adjustment Secretary	\$5,490.00 - \$6,710.00
Plus \$200.00 each for special meetings	
Board of Health Secretary	\$2,915.00 - \$3,561.00
Plus \$35.00/hr. for special & emergency meetings	
Dog Registrar	\$1,800.00 - \$2,200.00
Electric Sub-Code Official & Inspector	\$7,956.00 - \$ 9,680.00
Building Sub-Code Official & Inspector	\$9,180.00 - \$11,220.00
Fire Sub-Code Official & Inspector	\$4,860.00 - \$ 5,940.00
Zoning Officer	\$7,656.00 - \$9,356.00
Part-time Officers	\$20.62 - \$25.20/hr

SECTION III

All Ordinances and parts of Ordinances inconsistent with this Ordinance are hereby repealed.

SECTION IV

This Ordinance shall take effect after final adoption and publication according to the laws of the State of New Jersey.

Rich moved to introduce the Ordinance on first reading and Molnar seconded. Motion carried unanimously.

Introduction: Ordinance 16, 2012 AN ORDINANCE CREATING A PROPERTY MAINTENANCE CODE (tentative title) - Held

Barbara Walsh relayed that the current ordinances do not constitute a property maintenance code as they address different issues. New Jersey adopted the International Property Management Code; a similar one would get the Township 100 points on a CDBG application; it would give enforcement ability on existing structures; and, noted that to obtain a copy would cost \$32.00. If the decision is to go forward with the CDBG application, a resolution of intent to adopt a property management code would suffice for now but that there would also be several other resolutions involved.

SPECIAL AND/OR STANDING COMMITTEE REPORTS

Open Space

- *Mowing:* Mr. Cronce acknowledged with appreciation that mowing has begun.
- *Request for Secretary:* The committee has been polled and there is no one with the time to deal with agenda and minutes. As the production of the latter has fallen behind, and as these are official documents, Mr. Crone asked that a person be hired for agenda and minute preparation. He anticipates around 4 hours/month which should run less than \$3000/year. An hourly rate would need to be determined.

Environmental

- *Progress Report on 319 h Grant:* Mrs. Urbanski relayed that a field trip was taken to the Wildlife Management area/pond as well as the high school and Orleans detention basin. The meeting with Marc Sanford of Orleans Homeowners Assn. on 7/12 also involved Steve Souza and the former is excited and receptive to the plan. The basin apparently fills to the top but there's no infiltration. The South school board, as well as the building and maintenance group, was also receptive as the football field floods. The next Board meeting is August 6th and the proposal calls for a naturalized basin vs one that is mowed.
- *Sustainable Jersey Grant:* Frank Banisch assisted with this application for a \$10,000 grant, the purpose of which is to monitor and ensure the continuation of conservation easements within the Township. Open Space will have input on this and the money would be used to pay someone to perform the inspections. The application has been submitted but Mrs. Urbanski cautioned that there are only 10 grants available state-wide.

Affordable Housing

- *Decision on Application Submission:* Mrs. Walsh reported on the following: 1) No action is needed by the Township on the letter received from COAH concerning the Affordable House Trust fund as there is agreement concerning the zero balance. This has also been checked

with Shirley Bishop, the League and Ed Schmierer and the CFO has verified same. 2) Letters to the accessory apartment owners about the re-hab program have been mailed. 3) SERV is looking for another property for a group home. 4) Five potential applicants for the Re-hab program have been received, with three of that number against the trust fund—an accessory apartment, a rental unit and one in the COAH gap—with a couple applicants that would make use of the CDBG re-payment fund. Interviews for eligibility to follow.

The application for additional funds requires of a minimum of three participants. DCA looks at the number of people that would be assisted when awarding this grant, so it is something that the Township may not receive. However, if given the go-ahead, the consultant will proceed contingent on three eligible applicants. Mrs. Walsh also noted that \$5000.00 dollars is the minimum needed to prepare the application; that the public hearing has been held as required; and, that the consultant has met with each of the applicants. A special meeting before the application is due, should the decision be to move forward, would be needed as there are resolutions to be considered. A brief discussion ensued about the application process and the use of the CDBG re-payment fund that would be utilized for unit re-hab work. Mrs. Walsh stated that the County did not apply for CDBG money and suggested that someone speak with the Freeholders about it. The USDA also has money available to homeowners for alterations and the Township is eligible to receive these funds. Flyers to advertise that program will be located. Grants are available to those over 62 with qualified income. For those under 62, a one percent (1%) loan can be acquired.

- *Receipt of Lead Contractor RFPs*: No proposals received by the due date.

Ag Advisory

- *Authorization to Post June 7, 2012 Minutes on Website*: Approved

- *Letter Regarding Farming Municipal Property*: The Ag Advisory Board, via a letter from Chair Chester Urbanski, recommends that the present contract be terminated this year and suggested that the required 60 day notification be given in September. This will allow for a new contract to run the entire calendar year 2013; ends the current one while the crops are dormant; and, allows the new farmer to come in fresh. The reason given for an early contract termination is that the present contractor is not doing what he should to properly utilize the farming potential of the property. Attorney Faherty was requested to prepare the required letter.

A concern about the proposed solar project on parcel #3 was also raised as there is no way to present this farm parcel to a prospective farmer until there is certainty on whether or not the project will be completed.

Finance Advisory

- *Authorization to Post June 6, 2012 Minutes on Website*: Approved
- *Hunting Program*: Six applications received to date.

Recycling

- *Roll-Offs*: Some possibilities have been located by Recycling chair Porter Little.
- *Weekly Recycling*: This will commence on a trial basis August 4th.

Website – No report

UNFINISHED BUSINESS

Possible Appointments – None

Updates – 1) The **Energy Audit** has been completed and there are a handful of projects that make sense. The Township Engineer is to walk the Firehouse with an eye to structural integrity. Changing from oil to gas heat has a pay back of 3 years and the consensus was to pursue this. Numbers will be available next month. The pothole has also been fixed. 2) A conference call concerning the **SHREC**/Solar installation/refinancing is scheduled for tomorrow and the Clerk will be given an update to share. There's new legislation but it won't affect SRECS this year; penalties will be capped to generators; rates won't go up; and, a more stable market will emerge. In addition the bill provides for aggregated net metering of electricity consumption related to properties owned by certain governmental bodies. This will allow the Township to modify the agreement to include the rest of the Township or re-bid on its own. Another possibility is to have panels at the Township feed the elementary school thereby eliminating the roof installation. 3) A contribution from the municipalities involved with the **South Regionalization** petition need to contribute to the cost of same. West Amwell's portion is \$1,000 to cover attorney fees. The RFP only took things to the first vote with a 2nd round and implementation not given thought. There's not usually such an intermingling of budgets and an argument could be made that the Township has sent more than its share in taxes to South. However, the final consensus was to pay up although the steps following the referendum

process were not well thought out. 4) A **Census** update was held.

Revised Creekside Resolution

RESOLUTION #135-2012
(Amending Resolution #128-2012)

WHEREAS, a mathematical error has been discovered in the amount to be returned to BDNJ Limited, LLC for the Creekside Preserve project from the cash portion of their performance guarantee; and

WHEREAS, it has been determined that this amount should be \$6107.83, not \$6899.83, per correspondence from Robert F. Lorentz of Heritage Consulting Engineers

THEREFORE, BE IT RESOLVED by the West Amwell Township Committee that a check in the amount of \$6107.83 be remitted to BDNJ Limited, LLC.

The Resolution was unanimously approved on motion by Rich, seconded by Molnar

NEW BUSINESS

Municipal Alliance Renewal Application 2013 –

RESOLUTION # 136-2012

WHEREAS, The Township Committee of the Township of West Amwell, County of Hunterdon, State of New Jersey recognizes that the abuse of alcohol and drugs is a serious problem in our society amongst persons of all ages; and,

WHEREAS, the Township of West Amwell Committee further recognizes that it is incumbent upon not only public officials but upon the entire community to take action to prevent such abuses in our community; and,

WHEREAS, the Township of West Amwell Committee supports the application of funding from Governor's Council on Alcoholism and Drug Abuse through the County of Hunterdon;

NOW, THEREFORE, BE IT RESOLVED by the Township of West Amwell, County of Hunterdon, State of New Jersey hereby recognizes the following:

1. The Township Committee does hereby support the submission of an application for the South Hunterdon Municipal Alliance grant for calendar year 2013 in the amount of \$14,700.00.
2. As Lead Municipality for the South Hunterdon Cluster, the Township Committee acknowledges the terms and conditions for administering the Municipal Alliance grant, including the reporting of programs within its cluster area.

The Resolution was unanimously approved on motion by Fisher, seconded by Rich

Following the approval of the resolution of support, Mayor Fisher executed the application package.

Discussion –

- *Handling of Construction Work Undertaken without Permits & Inspections:* Nineteen pages of work identified as completed without permits were provided by Assessor Gill as a result of his door-to-door re-assessment work. A brief discussion ensued about the difficulties with inspections on certain types of projects and possible options to bring these homeowners into compliance. The mayor will speak with the Construction Official to come up with a plan. A suggestion was made to post a list of work needing permits on the website.

- *Outsourcing Mowing & Snow Plowing of Certain Parcels/Roads:* Lt. Bartzak has been contacted and will provide road mileage for the two developments to assist with the snow plowing specifications. Salting would continue to be an in-house operation with a call-in for anything over two inches. A determination of the amount of acreage involved for mowing is still to be determined. Mr. Molnar relayed that there may not be a need to replace one of the older trucks if outsourcing becomes reality. Fuel and overtime costs would also be reduced. Mr. Rich is crunching the numbers on the two scenarios.

Recommendation from Planning Board that Engineering Inspection Fees be Established

This item was held.

S & W Resolution –

RESOLUTION #137-2012

BE IT RESOLVED by the Mayor and Township Committee of the Township of West Amwell that the salaries and compensation for officials and employees shall be as follows for 2012:

<u>Position</u>	<u>Salary Resolution</u>
Mayor Fisher	\$ 3459.00
Township Committee members: Rich, Molnar	\$ 2901.00/each
Township Clerk Olsen	\$ 60,201.00
Registrar Olsen	\$ 2,705.00
Deputy Township Clerk Haberle	\$ 25,968.00
Deputy Registrar of Vital Statistics Haberle	\$ 1,000.00
Director of Public Assistance Kuhl	\$ 1,441.00
Tax Assessor Gill	\$ 31,087.00
Tax Collector Hyland	\$ 15,600.00
CFO/Treasurer Carro	\$ 31,212.00
Certifying Officer for Pensions Carro	\$ 1,200.00
Assistant Treasurer Haberle	\$ 9,738.00
Payroll Clerk Haberle	\$ 2,675.00
Planning Board Secretary Andrews	\$ 13,525.00
Board of Adjustment Secretary Hall	\$ 6,100.00
Board of Health Secretary Olsen	\$ 3,238.00
Animal Control Officer Barson (shared service)	\$ 25,000.00
Dog Registrar Haberle	\$ 2,000.00
Dog Census Taker Barson	\$ 500.00 per district (2)
Judge Barson	\$ 11,880.00
Court Administrator Hoagland	\$ 39,910.00
Construction Official Rose	\$ 9,598.00
Plumbing Sub Code Official Rose	\$ 5,009.00
Electrical Sub Code Official Janoski	\$ 8,840.00
Building Sub Code Official Rosso	\$ 10,200.00
Fire Sub Code Official Langon	\$ 5,400.00
Fire Official Fretz	\$ 5,649.00
Zoning Officer Baldino	\$ 8,506.00
Police Administrative Secretary Griffiths	\$ 26,929.00
Municipal Housing Liaison/AA Walsh	\$ 26.01/hour
Violations Clerk Augustine	\$18.00/hour
Assistant Waste Security Officer Gordon	\$ 12.05/hour
Waste Security Laborer Coleman	\$ 10.92/hour
Substitute WSL Sutch & Aneskewich	\$ 10.50/hour/each
Building Custodian (Admin & Police) Sutch	\$ 10.50/hour
Substitute Construction Official _____	\$ 33.49/hour
Substitute Plumbing Official & Inspector V. Rose	\$ 33.49/hour
Technical Assistant to Construction Taylor	\$ 18.39/hour
Substitute Technical Assistant McDaniel	\$ 18.39/hour

Road Supervisor Hoagland	\$ 31.07/hour
Road Foreman DeFazio	\$ 23.62/hour
Road Class B Pearson	\$ 18.88/hour
Road Class C _____	\$
Part-time Officer Pantuso	\$ 22.91
Part-time Officer Goccia	\$ 20.91/hr
Police Matron Griffiths & _____	\$ 16.99/hour/each
(min. 4 hrs pay if call out between 9 p.m. & 6 a.m.)	

BE IT FURTHER RESOLVED that this Resolution shall be retro-active to January 1, 2012.

The Resolution was unanimously approved on motion by Molnar, seconded by Rich.

Request from National MS Society Concerning Annual Bike Ride on Sept 16th – There will be a rest stop at the firehouse and a Certificate of Insurance was received. Approved.

PAIC Insurance Survey – The recommendations made were primarily aimed at the playground at Hewitt Park. These were reviewed and the response to be that the Township is working towards or the item will be addressed.

OPEN TO THE PUBLIC

ADMINISTRATIVE REPORTS

Treasurer –

RESOLUTION # 138-2012

WHEREAS, it has been determined by the Zoning Board of West Amwell Township that the following applicant's escrow fees are in excess of what was needed to cover their charges, and

WHEREAS, the Zoning Board has approved a refund of the following amount;

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of West Amwell that the Treasurer is hereby authorized to refund the following amount to the applicants:

Applicant	Amount Refunded
Mark Bowles	\$214.09

The Resolution was unanimously approved on motion by Fisher, seconded by Molnar.

RESOLUTION #139-2012

WHEREAS, it has been determined by the Board of Health of West Amwell Township that the following applicant's fees are in excess of what was needed to cover their charges, and

WHEREAS, the Board of Health has approved a refund of the following amount;

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of West Amwell that the Treasurer is hereby authorized to refund the following amount to the applicant:

Applicant	Amount Refunded
The Est of Walter Wooden 350 Delaware Road Riegelsville PA 18077	\$315.00

The Resolution was unanimously approved on motion by Fisher, seconded by Molnar.

RESOLUTION #140-2012

WHEREAS, it has been determined by the Township Committee of West Amwell Township that the following applicant's non-residential COAH fees were charged in error for Block 21 Lot 7; and

WHEREAS, the Township Committee has approved a refund of the following amount;

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of West Amwell that the Treasurer is hereby authorized to refund the following amount to the applicant:

Applicant	Amount Refunded
Michael & Carol Messick	\$2,070.47

The Resolution was unanimously approved on motion by Fisher, seconded by Molnar.

RESOLUTION #141-2012

WHEREAS, it has been determined by the Zoning Board of West Amwell Township that the following applicant's escrow fees are in excess of what was needed to cover their charges, and

WHEREAS, the Zoning Board has approved a refund of the following amount;

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of West Amwell that the Treasurer is hereby authorized to refund the following amount to the applicants:

Applicant	Amount Refunded
Michael Strober Investment Group LLC	\$1,482.71

The Resolution was unanimously approved on motion by Molnar, seconded by Fisher.

RESOLUTION #142-2012

WHEREAS, it has been determined by the Zoning Board of West Amwell Township that the following applicant's escrow fees are in excess of what was needed to cover their charges, and

WHEREAS, the Zoning Board has approved a refund of the following amount;

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of West Amwell that the Treasurer is hereby authorized to refund the following amount to the applicants:

Applicant	Amount Refunded
Zone 7 LLC	\$839.69

The Resolution was unanimously approved on motion by Molnar, seconded by Fisher.

RESOLUTION #143-2012

WHEREAS, it has been determined by the West Amwell Township Committee that the following applicant's escrowed cash portion of their performance guarantee can be reduced; and

WHEREAS, the Township Committee has approved a refund of the following amount;

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of West Amwell that the Treasurer is hereby authorized to refund the following amount to the applicants:

Applicant	Amount Refunded
BDNJ Limited, LLC	\$ 6,107.83

The Resolution was unanimously approved on motion by Fisher, seconded by Molnar.

Presentation of Bills for Approval:

RESOLUTION #144-2012

BE IT RESOLVED by the Township Committee of the Township of West Amwell that the vouchers listed on the Bill List, in the amount of \$165,454.70 dated July 25, 2012, as presented by the Township Treasurer/Chief Financial Officer, be paid from existing appropriations.

Molnar motioned to approve the evening's bills for payment. Motion seconded by Fisher and carried unanimously.

Treasurer Report, Statement of Cash, Revenue, and Investment Report: Appropriations through July 25, 2012 were provided and reviewed.

Tax Collector –

RESOLUTION #145-2012

WHEREAS the certified 2012 tax rate may be delayed from the Tax Board of Hunterdon County, and

WHEREAS this amount is needed for the property tax bills to be printed, and

WHEREAS there must be twenty-five days from the date of mailing for the return of the quarterly payment before interest is charged,

THEREFORE BE IT RESOLVED that pursuant to N.J.S.A. 54:4-66 et seq., the payment without interest for third quarter 2012 taxes will be extended to at least twenty-five days from mailing of the tax bills, after which time all receipts for the third quarter shall be deemed delinquent with interest accruing from August 1, 2012.

The Resolution was unanimously approved on motion by Molnar, seconded by Rich.

The monthly report for June 2012 was received showing receipts in the amount of \$113,624.46.

Construction – The Permit Fee Log details (30), Monthly Activity Detail Report-Permits, Payment Audit Report (\$7,524.00), Monthly Activity Detail Report-Certificates (12), Certificate Log Summary were received for PermitsNJ.

Court – A report detailing total 2011 receipts by month (\$72,801.02) vs 2012 receipts through June (\$76,622.45) was received. The increase was duly noticed. The e-ticket idea floated in the previous meeting should make the process, and processing, easier.

Police – The June 2012 Monthly Report showing 196 incidents, 351 summonses and 4 warnings was received.

Zoning Officer Report -- The June 2012 report of activities was received. Numerous phone calls, e-mails, office meetings and interpretations were noted, together 5 issued permits.

The reports were unanimously received as filed.

CORRESPONDENCE

The correspondence as listed on the Agenda was ordered filed.

ADJOURNMENT

There being no further business, the meeting was unanimously adjourned at 9:11 p.m. on motion from Molnar.

Respectfully submitted,

Lora L. Olsen, RMC
Township Clerk

APPROVED: August 29, 2012