

WEST AMWELL TOWNSHIP COMMITTEE MEETING
November 23, 2001

CALL TO ORDER AND STATEMENT OF COMPLIANCE WITH THE OPEN PUBLIC MEETINGS ACT

The regular meeting of the West Amwell Township Committee was called to order at 7:03 p.m. Present were Mayor Molnar, Deputy Mayor George Fisher, Committeeman Zachary Rich and Attorney Philip J. Faherty III. Also in attendance were Dave Beaumont, Art Neufeld, Harry Heller, and Democrat reporter Christine Rojas

Mayor Molnar announced that this meeting is called pursuant to the provisions of the Open Public Meetings Act. Notice of this meeting was included in the Resolution faxed to the Hunterdon County Democrat and Trenton Times on January 1, 2011, was posted on the bulletin board in the Municipal Building on said date and has remained continuously posted as required under the Statute. A copy of this notice is and has been available to the public and is on file in the office of the Municipal Clerk.

The meeting was recorded via digital recording system.

PLEDGE OF ALLEGIANCE TO THE AMERICAN FLAG

Art Neufeld led the assembled group in the pledge to the nation's flag.

AGENDA REVIEW BY TOWNSHIP CLERK

The following items were added: 8.E Environmental Minutes; 9.B.7 Update on Solar & Energy Purchase. Delete: 12.F Roads Report

ANNOUNCEMENTS

The following announcements were made:

- Township Offices Closed November 24th & 25th for Thanksgiving Holiday
- Registration for Hurricane Irene Losses Ends November 30th
- Regular Township Committee Meetings in December – 7th & 28th
- Township Offices Closed December 26th & 27th for Christmas Holiday
- First Energy Tree Pruning Commences October 20th
- PSE&G Power Line Work, Various Lines, Ongoing Until 2012
- Please Come to the Table if You Wish to Address the Committee
- Kindly Turn Cell Phones Off During Meeting

PRESENTATION OF MINUTES

The October 26, 2011 Regular minutes were approved on motion by Rich, with a second by Molnar. Fisher abstained. The November 7, 2011 Special and Closed Session were unanimously approved on motion from Fisher, seconded by Rich.

OPEN TO THE PUBLIC/TOPIC NOT ON THE AGENDA

Art Neufeld provided an update on the Energy Audit solicitation for the Fire House and DPW as a follow-up of the direct install program conducted earlier this year. This is an audit only program that will focus on the building envelope, insulation, windows, etc, and is paid for thru the NJ Clean Energy program. Once a bidder is accepted, the State will provide the payment money. RFP's were sent to the five approved vendors and there were three responses. Mr. Neufeld recommended that the Township proceed with Dome Tech, Inc. as theirs is the low bid at \$11,050 and there is no substantial difference between the three. The vendor is to go through the buildings, examine the equipment, audit the bills and lighting, check insulation, roofing and windows and make recommendations. Although they will not be looking at building structure, Mr. Neufeld recommended hiring an engineer for this purpose, especially in the case of the Firehouse, and noted that the vendor can locate quotes for this as well. A few caveats were given for the selected vendor: 1) they won't get paid until the money comes in from the State, 2) the work is to be completed in the time frame of funding availability; and, 3) with the substantial retro-fit that was completed earlier, a clear picture of the performance of that equipment will be not be immediately available. Therefore, using data backing up from February 2012 for performance assessment measures would be more useful in show casing differences. The next step is to get the proposal to the State for their concurrence. Once that approval is obtained, a resolution will be needed. The goal is to get the vendor under contract/locked in this year as the quote is only good for 30 days. Appreciation was extended to Mr. Neufeld for all his work on this project.

Dave Beaumont came forward with Thanksgiving wishes and proceeded to inquire about Saturday's recycling experience. He was advised that Mr. Coleman was unable to work that day and a suggestion was made by Mr. Gordon that the truck be moved to the lower pad so that

he could attend to both. Mr. Fisher and Mr. Molnar also pitched in as time allowed. This led to a brief discussion about there being room for improvement in the designated collection area. Mr. Beaumont proceeded to give an update on the status of the website. Due to schedules and weather conditions, there has been no meeting and given the upcoming holidays, there may not be another for the remainder of the year. Discussion ensued about next steps with Mr. Beaumont suggesting that attention be focused on getting content updated now as this would be the way to proceed given the amount of old information currently available. This would involve identifying ownership for the updates. Mr. Rich agreed to initiate a dialog with the various committee chairs about making respective web pages current in an effort to disperse the workload, with Mr. Beaumont offering to follow up with the parties involved and post as appropriate. The chairs would be asked to look at their particular page for relevancy; update as needed; and, forward changes the webmaster. Lack of staff time, given current workload, to do actual posting of information was briefly mentioned.

On a related topic, Mr. Beaumont spoke about the communications issue and if the Committee had had any discussions to review past events and enhance this. He also noted that there's a cable channel available (channel 19); that it's not just for the schools; and, that this would be a great opportunity to make for multiple ways to communicate with residents. Also mentioned was the list serve at the high school and the school alert that delivers messages automatically to phones and to Face Book. Mr. Beaumont was advised that a Nixle communication system is progressing. Mr. Molnar offered to touch base with Mr. Collins at South about improving emergency communications and noted that the recent elementary school meeting with the community was excellent.

Concerning the matter of re-assessment, Mr. Beaumont was advised that this will be accomplished for the 2012 tax season. A question by Mr. Rich about the possible effect on school tax distribution was directed to Mr. Beaumont who noted that this particular item is driven more by the student ratio. The upcoming football game with New Hope was mentioned and a bit of turkey-day history shared.

A proposed resolution prepared by Cathy Urbanski that was included in the meeting packet has been referred to the Planning Board for review prior to Township Committee action.

INTRODUCTION OF ORDINANCE AND/OR PUBLIC HEARING AND/OR SPECIAL PRESENTATION

FFA Report – Ms. Albanir was not in attendance.

South County Regionalization Study Update – An update on progress to date, including a new website, was given by Mr. Beaumont. The analysis is due in December with a preliminary recommendation due to the committee around January 12th and a report ready for the public in February. Additional scenarios are also under discussion; however, this would equal more cost. The recommendations will determine if more scenarios are needed. The new website, www.southcountyregionalization.com, is a work in progress but provides an avenue for information and has an area for feedback.

Public Hearing: Ordinance 17, 2011 AN ORDINANCE OF THE TOWNSHIP OF WEST AMWELL, COUNTY OF HUNTERDON, STATE OF NEW JERSEY TO AMEND THE LAND USE REGULATIONS OF THE TOWNSHIP OF WEST AMWELL, SPECIFICALLY CHAPTERS 109-94, 109-95 AND 109-96 "GENERAL REQUIREMENTS FOR CONDITIONAL USES," CHAPTER 109-07 "PUBLIC UTILITIES" AND CHAPTER 109-98 "WIRELESS TELECOMMUNICATIONS FACILITIES" OF THE GENERAL ORDINANCES OF THE TOWNSHIP

Proof of publication in the November 3, 2011 issue of the Hunterdon County Democrat was presented. The ordinance has been posted and available to the public since its introduction at the October 26, 2011 Township Committee meeting and mailed to surrounding municipalities and the Hunterdon County Planning Board. The Ordinance has been reviewed by the Planning Board, found consistent with the Master Plan and adoption recommended. Mr. Molnar read the Ordinance by title and opened the public hearing. Hearing no comments, the public hearing was unanimously closed.

Fisher moved for adoption of the Ordinance and Rich seconded. Roll Call: Fisher-aye, Rich-aye, Molnar-aye

Public Hearing: Ordinance 18, 2011 AN ORDINANCE OF THE TOWNSHIP OF WEST AMWELL, COUNTY OF HUNTERDON, STATE OF NEW JERSEY TO AMEND THE LAND USE REGULATIONS OF THE TOWNSHIP OF WEST AMWELL, SPECIFICALLY CHAPTER 109-99 "RIDING ACADEMY, LIVERY, OR BOARDING STABLE", CHAPTER 109-100 "BED-AND-BREAKFAST GUEST HOUSE", CHAPTER 109-101 "VETERINARY OFFICE OR CLINIC", CHAPTER 109-102 "LANDSCAPE CONTRACTOR WITH PLANT NURSERY, WITH OR WITHOUT RETAIL SALES", CHAPTER 109-103 "FARMERS' MARKET", CHAPTER 109-106 "NURSING HOMES AND INTERMEDIATE-CARE CENTERS", CHAPTER 109-107 "PUBLIC AND QUASI-PUBLIC SCHOOLS AND INSTITUTIONS OF HIGHER LEARNING", CHAPTER 109-108 "GASOLINE STATIONS AND GASOLINE STATIONS WITH CONVENIENCE STORES", CHAPTER 109-109 "CHILD CARE CENTERS OR PRESCHOOLS", CHAPTER 109-110 "HOTELS AND MOTELS", CHAPTER 109-111 "CONGREGATE CARE CENTERS", CHAPTER 109-113 "HOSPITALS", CHAPTER 109-114 "MULTIFAMILY RESIDENTIAL", AND CHAPTER 109-115 "PLACES OF WORSHIP" OF THE GENERAL ORDINANCES OF THE TOWNSHIP

Proof of publication in the November 3, 2011 issue of the Hunterdon County Democrat was presented. The ordinance has been posted and available to the public since its introduction at the October 26, 2011 Township Committee meeting and mailed to surrounding municipalities and the Hunterdon County Planning Board. The Ordinance has been reviewed by the Planning Board, found consistent with the Master Plan and adoption recommended. Mr. Molnar read the Ordinance by title and opened the public hearing. Hearing no comments, the public hearing was unanimously closed.

Fisher moved for adoption of the Ordinance and Rich seconded. Roll Call: Fisher-aye, Rich-aye, Molnar-aye

Public Hearing: Ordinance 19, 2011 AN ORDINANCE OF THE TOWNSHIP OF WEST AMWELL, COUNTY OF HUNTERDON, STATE OF NEW JERSEY TO AMEND THE LAND USE REGULATIONS OF THE TOWNSHIP OF WEST AMWELL, SPECIFICALLY CHAPTER 109-250 "OTHER VIOLATIONS" OF THE GENERAL ORDINANCES OF THE TOWNSHIP

Proof of publication in the November 3, 2011 issue of the Hunterdon County Democrat was presented. The ordinance has been posted and available to the public since its introduction at the October 26, 2011 Township Committee meeting and mailed to surrounding municipalities and the Hunterdon County Planning Board. The Ordinance has been reviewed by the Planning Board, found consistent with the Master Plan and adoption recommended. Mr. Molnar read the Ordinance by title and opened the public hearing. Hearing no comments, the public hearing was unanimously closed.

Fisher moved for adoption of the Ordinance and Rich seconded. Roll Call: Fisher-aye, Rich-aye, Molnar-aye

Introduction: Ordinance 20, 2011

The following ordinance was read by title and introduced on first reading:

AN ORDINANCE TO AMEND CHAPTER 94, SECTION 2 OF THE CODE OF THE TOWNSHIP OF WEST AMWELL, COUNTY OF HUNTERDON, STATE OF NEW JERSEY – Food-Handling Establishments

WHEREAS, it has been determined that a penalty for failing to renew a retail food license in a timely fashion is needed

THEREFORE Be It Resolved by the West Amwell Township Committee that Chapter 94-2 be amended as follows:

Section 1: Section 94-2. License required; fee; expiration.

Add F. Failure to renew an existing license upon expiration as noted in 94-2. E will result in a late fee penalty of \$50.00 per month assessed as of January 31st.

Section 2. Adoption

Upon adoption this Ordinance will be incorporated into and become part of the Code of the Township of West Amwell.

Section 3. Repealer

All Ordinance and parts of Ordinances inconsistent with this Ordinance are hereby repealed.

Section 4. Effective Date

This Ordinance shall take effect after final adoption and publication according to the laws of the State of New Jersey.

Fisher moved to introduce the Ordinance on first reading and Rich seconded. Motion carried unanimously. The public hearing will be held December 28th. Copies of the ordinance will be sent with the 2012 food handling applications.

Introduction: Ordinance 21, 2011

The following ordinance was read by title and introduced on first reading:

AN ORDINANCE AUTHORIZING THE ACQUISITION OF REAL PROPERTY KNOWN AS BLOCK 32, LOT 21.01 IN THE TOWNSHIP OF WEST AMWELL FROM ADAM AND/OR D&R GREENWAY LAND TRUST, INC.

WHEREAS, there is within the Township of West Amwell (“ the Township”), certain real property known as Block 32, Lot 21.01 on the official tax map of the Township (“the Property”) which is owned by Laszlo and Eleanor Adam (“Owner”) and consists of approximately 21.86+/- acres; and

WHEREAS, D&R Greenway Land Trust, Inc. (hereinafter “D&R Greenway”) entered into a contract with the Owner to purchase the Property for \$171,225.00 (after partial charitable contribution), so as to preserve it for open space, conservation and recreation purposes; and

WHEREAS, D&R Greenway has requested that the Township partner with it in the acquisition, whereby the Township would use funding in the amount of \$171,225.00 available to it through the N.J.Green Acres Program to purchase the Property by way of Assignment Agreement in exchange for a 100% ownership interest; and

WHEREAS, D&R Greenway will bear the technical costs for the project, specifically: title, survey, appraisal and Phase I environmental report; and

WHEREAS, the Township has determined that there is a need to acquire the Property for open space, conservation and passive recreation purposes, and to do so through the N.J. Green Acres Program in consideration for which the Township is eligible to receive 100% funding for the purchase price; and

WHEREAS, the Township is authorized to acquire to acquire Property for public purposes, pursuant to *N.J.S.A. 40A: 12-1 et seq*; and

WHEREAS, the purchase is subject to and in accordance with the conditions set forth in the form Assignment Agreement with D&R Greenway and in the Contract of Sale, as amended, between D&R Greenway and the Owner, copies of both of which are on file with the Township Clerk; and

WHEREAS, a Deed, Affidavit of Title and other necessary closing documents from the owner of the Property and/or D&R Greenway Land Trust, in accordance with New Jersey Green Acres Program policy, rules and regulations, shall be submitted to the Township upon closing of title on the Property.

NOW, THEREFORE BE IT ORDAINED by the Mayor and Township Committee of the Township of West Amwell, County of Hunterdon and State of New Jersey, as follows:

Section 1. The Township of West Amwell hereby authorizes the fee simple acquisition of the property known as Block 32, Lot 21.01 for conservation, open space and passive recreation purposes from from Laszlo and Eleanor Adam, by way of Assignment Agreement with D&R Greenway Land Trust, Inc. for the amount of \$171,225.00, which Agreement is also hereby authorized, subject to adjustment as permitted in the contract and contingent upon the Township’s receipt of funding from the N.J. Green Acres Program in the same amount.

Section 2. On behalf of the Township Committee of the Township of West Amwell, the Mayor, Deputy Mayor, Township Clerk and Attorney, as appropriate, are hereby authorized and directed to take all reasonable and lawful steps including preparation and execution of any and all documentation necessary to effectuate the purchase of the Property including the Assignment Agreement, and all

necessary closing documentation, documentation needed to process the funding request through the NJ Green Acres program, acceptance of the Deed to the Property, and recording of same with the Hunterdon County Clerk's office.

Section 3. If the provision of any article, section, subsection, paragraph, subdivision or clause of this Ordinance shall be judged invalid by any Court of competent jurisdiction, such Order or Judgment shall not affect or invalidate the remainder of any such article, section, subsection, paragraph or clause and, to this end, the provisions of this Ordinance are hereby declared to be severable.

Section 4. All ordinances or parts of ordinances deemed to be inconsistent with this Ordinance are hereby repealed.

Section 5. This ordinance shall take effect immediately upon final adoption and publication pursuant to the laws of the State of New Jersey.

Fisher moved to introduce the Ordinance on first reading and Rich seconded. Motion carried unanimously. Due to an anticipated closing in 2011, publication will be in the Trenton Times with a public hearing to be held on December 7th. Mr. Rich noted that there is no out-of-pocket expense to the Township for this 21.8 acre parcel; that it will be acquired for \$171,225 with Green Acres funding; and, that the certified market value (CMV) is \$342,450.

SPECIAL AND/OR STANDING COMMITTEE REPORTS

Open Space

- *Authorization to Post May 10th & June 14th Minutes to Website:* Approved

- *Adam/D&R Greenway:* 1) The mayor was unanimously authorized to sign the

Assignment Agreement on motion by Rich, seconded by Fisher; 2) The most recent **Title Amendment** was acknowledged as received; 3) The mayor was unanimously authorized to sign the **Historic Pesticide & Preliminary Assessment Report Certification** that has to be remitted for the property; and, 4) the Green Acres Acquisition Payment Form was unanimously approved for the mayor's signature.

- *PIG Application:* The application package is ready for submission to Trenton. The accompanying letter was approved for the mayor's signature.

OEM

- *Nixle System:* Harry Heller reported that the Township OEM has been registered for Nixle and provided additional information on the system as well as a flyer for posting on the website. This is something that has been talked about for quite a while and that residents who sign up will get local emergency alerts from Mr. Heller and/or his staff on either their computer or cell phone. They can also customize the level of alerts to be received. Mr. Heller relayed that Lt. Bartzak is on board and has ideas for alerts concerning missing kids, etc. The system comes with a widget for the website home page and will provide Township wide notification. A blessing by the Township Committee to proceed is all that is needed. **Approved.** Suggestions for getting the word out about this service were discussed, including an insert with the tax bills and articles in the Beacon and Democrat. As a lack of communication was the biggest problem encountered during Irene, this system should go a long way in remedying the situation. Mr. Heller also mentioned the availability of a reverse 911 system, which has been provided to the website as well. With this system there are two levels of messaging—local traffic patterns and emergency notifications. Turning briefly to Hurricane Irene and FEMA, Mr. Heller noted that the representative for the latter is currently away but expected back next week. All his information is filled out and ready to pass over to the CFO. The municipal deadline for filing is December 15th. Attention is now focused on the snow storm numbers. Information has been received for the PDA and an emergency for the storm has been declared. An interesting FYI concerning Irene is that during those 24 hours, the 911 center received 4000 calls. A normal number would be around 900. However, during the 11 hours of the snow storm, 4100 calls were received. Communications with the high school was also noted by Mr. Heller as not the way it was under the former superintendent who used to hold security meetings with Lt. Bartzak, Patrolman Kendig and Lambertville. At that time he had the e-mail addresses of appropriate school personnel and they would receive the same notifications that are currently dispersed to the Township Committee et al. Mr. Molnar re-iterated his offer to contact Mr. Collins at the high school in an effort to put something together. Appreciation was extended to Mr. Heller for his OEM work.

Finance

Mr. Rich relayed that the group met with Jeff Ent and received much information. He noted that either Mr. Molnar or Mr. Fisher should attend the next meeting of the group. There will be more

to report at the December 7th meeting.

Parks & Recreation

- *Donation Request Letter*. The letter was approved for the mayor's signature as soon as contact information is acquired. Mr. Molnar relayed that a previous quote for work at the park was \$46,000 but included base work; this request is just for an overlay.

Environmental

- *Authorization to Post November Minutes to Website*: Approved.

UNFINISHED BUSINESS

Appointments - none

Updates – 1) The Court Administrator's request for a **cell phone** was denied. 2) Lt. Bartzak will release an Explorer for use by the DPW/ACO. There will also be a de-commissioning of one of the older **excess cruisers**, which may then be offered for sale. 3) Attorney Faherty relayed that the **Burgess** application attempting to remove restrictions on the land is not quite ready but that the mayor and clerk should be authorized to execute the document as the Township is required to sponsor it. Fisher motioned to authorize the mayor and clerk to sign and Rich seconded. Motion carried unanimously. 4) **Speed humps** for both sides of the Miller farm on Alexauken Creek Road was advanced by Mr. Molnar, who also indicated that Lt. Bartzak is in 100% agreement with them and that the lieutenant and the DPW Supervisor observed these in use in Frenchtown. The cost would run between \$800-900; precise measurements are needed; and, the devices are screwed into the pavement. A requisition must be submitted to the CFO for approval prior to purchase. 5) Mr. Fisher relayed that he has met with the County concerning the **Census Challenge** and the item remains pending. 6) Attorney Faherty relayed a conversation with Carla Hobbs of County Health concerning the private well test act as it would pertain to the sale of the former **Perrine** property. Letters can be sent to interested purchasers along with a copy of the QC lab report. A conversation with Pat at QC revealed that they can do the required State well test for \$425 but suggested that this wait until there's a buyer as the test is only good for 6 months. Once a buyer is in place, the suggestion was made that the well be given a good run out prior to testing. The recommended path is to send the letters, provide full disclosure, make the sale subject to testing per State law, and provide an opportunity for potential buyers to back out. Attorney Faherty will prepare the letters and the Clerk will provide a clean copy of the QC test results. 7) Mr. Fisher relayed information on the **Solar** project including that the original contractor is no longer with Campbell's group (Swan Creek). The latter has been contacted with concerns about the deadline, tax grant, and the conversation at the League. Assurances were received that there's a new contractor on board but this change has to be approved. Mayor DeVecchio was also contacted and his take is that SHREC has no money in this—just an opportunity for reduced electricity costs. As for the **third-party purchasing** proposal, SHREC is slated to buy electricity for the co-op and different contractors have been interviewed. Mayor DeVecchio, as lead agency authority, has selected a contractor without the knowledge of the rest of the group. However, there is only gain/no loss in that there will be savings on electric bills, especially as the solar project may fall apart. There will also be savings with the recently installed energy updates.

DPW Radios

- *Amended State Purchasing Resolution*: Mr. Hoagland was contacted via cell phone concerning the number of radios being purchased. Apparently the goal is for every piece of equipment to be provided with a radio and the current ones are over 20 years old. In response to a question about radios vs cell phones, it was relayed that the latter provides better coverage due to areas where the signal does not get out. Also mentioned was that there are frequency changes coming out. The new radios will enable the Police, Fire and DPW to communicate on a determined frequency.

RESOLUTION #170-2011 Amending RESOLUTION #146-2011

BE IT RESOLVED that RESOLUTION #146-2011 Authorizing Contracts with Certain Approved Stated Contract Vendors for Contracting Units Pursuant to N.J.S.A. 40a:11-12A is hereby amended to provide for DPW mobile equipment as follows:

Referenced State Contract Vendors

<u>Commodity/Service</u>	<u>Vendor</u>	<u>State Contract #</u>
Motorola Mobile Radios	M & W Communications, Inc	A53804
Motorola Portable Radio	M & W Communications, Inc.	A53804

Molnar motioned to approve the Resolution and Rich seconded. Motion carried unanimously.

- *Purchase Authorization Resolution:*

RESOLUTION #171-2011

WHEREAS, there is a need to purchase and install mobile radios for the Township of West Amwell, in the County of Hunterdon, State of New Jersey as follows:

- 1) 12 Motorola Mobile radios for DPW
- 2) 1 Motorola Portable radio for DPW

; and

WHEREAS, these items can be purchased and installed through M & W Communications, Inc. for \$8,969.75; and

WHEREAS, the maximum amount of the purchases is \$9,000.00; and

WHEREAS the CFO has certified to the Township Clerk that funds are available in the Ordinance 10, 2011; and

WHEREAS, public bids are not required when the purchase is under a state contract in accordance with 40A:11-12 of the Local Public Contracts Law.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of West Amwell, in the County of Hunterdon that the CFO is hereby authorized and directed to approve and forward Purchase Requisitions to M & W Communications, Inc., 361 Quakertown Road, Flemington NJ 08822

Molnar motioned to approve the Resolution and Rich seconded. Motion carried unanimously.

Discussion/Special Meeting Dates – 1) The Clerk has been in contact with John Anderson of **JCP&L** about attending a meeting to discuss the recent outages. He stated that he would have his engineering group put together an overview of reliability for West Amwell including issues such as trees and infrastructure, which should be ready by mid-December. A January special meeting will be set once the pro-offered information becomes available. Consideration of filing a complaint with the BPU will be determined after this meeting. 2) Attempts to set up a meeting between with Mr. Rich and Anna Lustenberg of **Verizon** have yet to materialize. It was suggested that the Clerk reach out again as well. 3) A special closed session meeting with **Bryce Thompson** will be held December 7th at 6 p.m. 4) Renewal numbers from PAIC for 2012 **Insurance** have yet to be released. Agent Britton e-mailed that no quotes have been received from Statewide and the Somerset JIF has declined to quote. Item held.

Award of Loader/Backhoe Bid – A brief discussion over the disposition of the current backhoe resulted in a decision to sell it.

RESOLUTION #172-2011

WHEREAS, the Township in need of a loader/backhoe for DPW operations; and

WHEREAS, bids were solicited through publication in the HC Democrat and Trenton Times on November 3, 2011 for a Case Model 580 N 4-Wheel Drive Loader/Extendahoe or Approved Equal; and

WHEREAS, a bid was received on November 18, 2011 from Powerco, Inc. in the amount of \$62,288.00; and

WHEREAS, Attorney Faherty has reviewed the submission and finds the paperwork in order; and

WHEREAS, the CFO has certified to the Township Clerk that funds are available in Ordinance 10, 2011 for this purchase

THEREFORE BE IT RESOLVED by the West Amwell Township Committee that the bid for a Case Model 580 N 4-Wheel Drive Loader/Extendahoe or Approved Equal be awarded to Powerco, Inc., 12 State Route 173, Clinton NJ 08809

Fisher motioned to approve the Resolution and Rich seconded. Motion carried unanimously.

Daffodil Planting Proposal – Approved as submitted.

NEW BUSINESS

D & R Greenway re: Pryde Brown Easement Amendment – The conservation easement grants D & R the privilege of building a recreational trail on the referenced property. However, the easement is silent on the issue of allowing visitors to the trail to have an off-street parking space. D & R is presently building the trail and, with the cooperation of Ms. Brown, would like to widen her driveway just before the intersection with Gulick Road (map provided). The driveway is gravel and the intent is to expand the gravel area by no more than 600 square feet. However, in order to build this parking area, an amendment to the easement is needed and was presented for consideration. Unanimously approved for the mayor's signature and so executed.

2012 Preparations

- *Resolution Setting Re-Org Date & Time for Publication:*

RESOLUTION # 173-2011

BE IT RESOLVED that the West Amwell Township Committee will hold its Annual Reorganization meeting on January 4, 2012 at 6:00 p.m.

BE IT FURTHER RESOLVED that the Reorganization meeting be held in the municipal building located at 150 Rocktown-Lamb. Road, West Amwell, New Jersey. The public is invited to attend.

The Resolution was unanimously approved on motion by Rich, seconded by Fishers.

- *Receipt of Meeting Information/Bill List:* Mr. Rich would like to receive a preliminary bill list the Friday prior to the meeting. The request will be checked with the CFO and Assistant Treasurer as to what would be involved and its viability.

Alternate for Recycling/Trash – Mr. Molnar proposed that there be alternates in case there's another Saturday when Mr. Coleman is unavailable. He suggested that both Allen Sutch and John Aneskewich be approached to ascertain their interest.

League Report – Mr. Fisher relayed information on the fuel '**gas boy**' systems seen at the League. This equipment keeps track of maintenance records, mileage, etc. It is felt that there is a need to tighten up in this area. The system runs approximately \$10,000 and will be a capital budget item for 2012. Getting help with negotiating **cell tower facilities** via some type of partnership was broached. Mr. Fisher will reach out for more information. A **salt spreader** system that uses 50% less salt by utilizing a pre-treatment system was also of interest. The units cost \$8000 per truck and are bolted on. Further conversation was approved.

OPEN TO THE PUBLIC

ADMINISTRATIVE REPORTS

Treasurer –

RESOLUTION # 174-2011

WHEREAS, it has been determined by the Planning/Zoning Boards of West Amwell Township that the following applicant's fees are in excess of what was needed to cover and process all required Township fees; and

WHEREAS, said Boards have approved a refund the applicant

NOW, THEREFORE BE IT RESOLVED, by the Township Committee of the Township of West Amwell that the Chief Financial Officer is hereby authorized to refund the following amounts to the applicants:

Reading Broadcasting Inc (George Miller, Trustee)	Block 20 Lot 35	\$1,081.05
Adam Lucarini	Block 32 Lot 4.02	\$ 545.89

The Resolution was unanimously approved on motion by Fisher, seconded by Rich.

RESOLUTION #175-2011

PURSUANT TO NJS 40A:4-58, a municipality may make budget appropriation transfers during the last two months of the fiscal year,

WHEREAS, there appears to be insufficient funds in the following 2011 appropriation account to meet the demands thereon for the balance of the year, viz:

Current Fund:
Other Expenses:

Engineering Services	Vehicle Maintenance
Historical Sites Office	Animal Control
Board of Adjustment	Gasoline
Employee Group Health Insurance	Recycling Surcharge
Public Defender	

WHEREAS, there appears to be a surplus in the following accounts, over and above the demand deemed to be necessary for the balance of the current year, viz:

Current Fund:
Other Expenses:

Solid Waste Collection	General Liability Insurance
Public Health Services	

NOW THEREFORE BE IT RESOLVED, that in accordance with the provision of NJS 40A:4-58 part of the surplus in the accounts heretofore mentioned be and same hereby transferred to the accounts mentioned as being insufficient, to meet the current demands; and,

BE IT RESOLVED, that the Chief Financial Officer is hereby authorized and directed to make the following 2011 appropriation transfers:

<u>NO.</u>	<u>CURRENT FUND:</u>	<u>FROM</u>	<u>TO</u>
	Inside Caps:		
	Other Expenses:		
26-305	Solid Waste Collection	\$ 25,000.00	
27-330	Public Health Services	7,000.00	
	General Liability		
23-210	Insurance	2,150.00	
20-165	Engineering Services		\$ 14,000.00
20-175	Historical Sites Office		100.00
21-185	Board of Adjustment		1,000.00
	Employee Group Health		
23-220	Insurance		7,500.00
43-495	Public Defender		250.00
26-315	Vehicle Maintenance		5,000.00
27-340	Animal Control		300.00
31-460	Gasoline		5,000.00
32-465	Recycling Surcharge		<u>1,000.00</u>
	Totals	<u>\$ 34,150.00</u>	<u>\$ 34,150.00</u>

The Resolution was unanimously approved on motion by Fisher, seconded by Rich.

Presentation of Bills for Approval:

RESOLUTION #176-2011

BE IT RESOLVED by the Township Committee of the Township of West Amwell that the vouchers listed on the Bill List, in the amount of \$377,493.90 dated November 23, 2011, as presented by the Township Treasurer/Chief Financial Officer, be paid from existing appropriations.

The Resolution to pay the evening's bills was unanimously approved on motion by Fisher, seconded by Rich.

Treasurer Report: Appropriations through October 26, 2011 were provided and reviewed.

Tax Collector – The monthly report for October 2011 was received showing receipts in the amount of \$459,797.92.

Clerk/Human Resources
- S & W Amendment:

RESOLUTION #177-2011
SALARY & WAGE RESOLUTION

BE IT RESOLVED by the Committee of the Township of West Amwell that the 2011 Salary and Wage Resolution, adopted January 1, 2011 be amended as follows:

Position	Salary/Compensation
<u>Delete:</u> Fire Sub-Code Official/Inspector Donnerstag	\$4,590.00
<u>Add:</u> Fire Sub-Code Official/Inspector Langon	\$4,050.00

The Resolution was unanimously approved on motion by Fisher, seconded by Rich.

Construction – The Permit Fee Log details, Monthly Activity Report-Permits (20), Payment Audit Report, Monthly Activity Report-Certificates (17), Certificate Log Detail were received for PermitsNJ.

Police – The September and October 2011 Monthly Report showing 173/241 incidents, 89/89 summonses and 0/0 warnings was received.

Zoning Officer Report -- The October 2011 report of activities was received. Numerous phone calls and interpretations were noted, together with office meetings and correspondence. Four permits were issued.

The reports were unanimously accepted as filed.

A Volunteers notice concerning appointments with a link to the Citizen Leadership form was suggested and approved for the website.

CORRESPONDENCE

The correspondence as listed on the Agenda was ordered filed.

ADJOURNMENT

There being no further business, the meeting was unanimously adjourned at 9:45 p.m. on motion from Molnar, seconded by Fisher.

Respectfully submitted,

Lora L. Olsen, RMC
Township Clerk