

# **WEST AMWELL TOWNSHIP COMMITTEE MEETING**

## **August 28, 2013 - 7:00 p.m.**

### **CALL TO ORDER AND STATEMENT OF COMPLIANCE WITH THE OPEN PUBLIC MEETINGS ACT**

The regular meeting of the West Amwell Township Committee was called to order at 7:10 p.m. Present were Mayor Zachary T. Rich, Committeeman George A. Fisher, and Clerk Lora Olsen. Also in attendance were Ryan and Robin Kerr, Dave Beaumont, John DuPuis, Hal Shute, Ed Marra and one unidentified gentleman. Deputy Mayor Thomas J. Molnar and Attorney Philip J. Faherty III were absent.

Mayor Rich announced that this meeting is called pursuant to the provisions of the Open Public Meetings Act. Notice of this meeting was included in the Resolution faxed to the Hunterdon County Democrat and Trenton Times on January 2, 2013, was posted on the bulletin board in the Municipal Building on said date and has remained continuously posted as required under the Statute. A copy of this notice is and has been available to the public and is on file in the office of the Municipal Clerk.

The meeting was recorded via digital recording system.

### **PLEDGE OF ALLEGIANCE TO THE AMERICAN FLAG**

Mayor Rich led the assembled group in the pledge to the nation's flag.

### **AGENDA REVIEW BY TOWNSHIP CLERK**

The following items were deleted: 9.B Environmental items 2) and 3).

### **ANNOUNCEMENTS**

The following announcements were made:

- Township Offices Closed September 2<sup>nd</sup> – Labor Day
- Community Energy Aggregation Public Info Session – Sept 4<sup>th</sup>, 7 p.m.
- Ongoing E-cycling on Saturdays @ Township Depot, 8:00 a.m. to 12:30 p.m.
- West Amwell Regionalization Town Hall, Sept 18<sup>th</sup>, 7 p.m.
- Special School Election – September 24<sup>th</sup>, 7 a.m. to 9 p.m.
- Special Senatorial General Election – October 16<sup>th</sup>, 6 a.m. to 8 p.m.
- Hunterdon County Computer & Electronics Collection – Oct 12<sup>th</sup>, Rt 12 Complex
- Please Come to the Table if You Wish to Address the Committee
- Kindly Turn Cell Phones Off During Meeting

### **PRESENTATION OF MINUTES**

The following Regular and Special meeting minutes were unanimously approved on motion from Fisher, seconded by Rich.

July 24, 2013 Regular Meeting  
July 29, 2013 Special Meeting  
August 15, 2013 Special Meeting

The mayor requested that the all Closed Session minutes as listed on the agenda be held.

### **OPEN TO THE PUBLIC/TOPIC NOT ON THE AGENDA**

### **SPECIAL PRESENTATION(S)**

#### **Regionalization**

Dave Beaumont recapped the effort to date—another town hall to be held in West Amwell on September 18<sup>th</sup> and the vote on September 24<sup>th</sup>. There's a 'get out the vote' group consisting of members of the municipalities involved. A resolution of support for the regionalization effort will be considered by the Township Committee later this evening. Mr. Beaumont shared a 5 Year Tax levy Comparison Trend/Current vs Regionalized with additional information on the tax impact on the three municipalities involved. Although illustrative only, things look good for West Amwell.

John Dupuis requested permission to hand out flyers at the next four Saturday depots for the 'GOV' committee that will include FAQs. Approved.

### **INTRODUCTION OF ORDINANCE AND/OR PUBLIC HEARING**

**Public Hearing:** Ordinance 9, 2013 AN ORDINANCE AMENDING CHAPTER 99 OF THE CODE OF THE TOWNSHIP OF WEST AMWELL, COUNTY OF HUNTERDON, STATE OF NEW JERSEY (Garbage, Rubbish and Refuse)

Proof of publication in the August 1, 2013 issue of the Hunterdon County Democrat was presented. The ordinance has been posted and available to the public since its introduction at the July 24, 2013 Township Committee meeting. Mr. Rich read the Ordinance by title and opened the public hearing. Hearing no comments, the public hearing was unanimously closed. Mr. Fisher questioned the absence of particulars are to number and types of vehicles that will be allowed. This specific information will be included on the flyer that advertises the event.

*The Ordinance was unanimously approved on motion by Fisher, seconded by Rich.*

**Public Hearing:** Ordinance 10, 2013 AN ORDINANCE TO AMEND ORDINANCE 1, 2013 TO PROVIDE FOR AND DETERMINE THE RATE OF COMPENSATION OF OFFICIALS AND EMPLOYEES OF THE TOWNSHIP OF WEST AMWELL, COUNTY OF HUNTERDON, NEW JERSEY

Proof of publication in the August 1, 2013 issue of the Hunterdon County Democrat was presented. The ordinance has been posted and available to the public since its introduction at the July 24, 2013 Township Committee meeting. Mr. Rich read the Ordinance by title and opened the public hearing. Hearing no comments, the public hearing was unanimously closed.

*The Ordinance was unanimously approved on motion by Fisher, seconded by Rich.*

**Introduction:** Ordinance 14, 2013

The following ordinance was read by title and introduced on first reading:

AN ORDINANCE TO AMEND ORDINANCE 1, 2013 TO PROVIDE FOR AND DETERMINE THE RATE OF COMPENSATION OF OFFICIALS AND EMPLOYEES OF THE TOWNSHIP OF WEST AMWELL, COUNTY OF HUNTERDON, NEW JERSEY

#### SECTION 1

The following shall be the rate and ranges of compensation for officials and employees of the township for the year 2013.

Police Administrative Secretary	\$13.50 – 16.50/hr
Construction Office Assistant	\$13.50 – 16.50/hr

#### SECTION III

All Ordinances and parts of Ordinances inconsistent with this Ordinance are hereby repealed.

#### SECTION IV

This Ordinance shall take effect after final adoption and publication according to the laws of the State of New Jersey.

*Fisher moved to introduce the Ordinance on first reading and Rich seconded. Motion carried unanimously. The public hearing will be held September 25<sup>th</sup>.*

### STANDING COMMITTEE REPORTS

#### Open Space

- *Postponement of Auction for Block 8 Lots 20 & 36:* The previously advertise auction of the property was postponed due to SADC concerns. Hal Shute reported that he, Mr. Fisher, Mrs. Urbanski and Attorney Faherty met with Dan Knox of the SADC and established a working relationship. A banner will be designed by Mrs. Urbanski for placement at the property and an information packet developed. Mr. Knox wants a 60 day public notification of the auction, so a new date needs to be set. November 1<sup>st</sup> was offered as a possibility and taking out a display ad in the Democrat mentioned. A brief discussion over whether to employ a sealed bid with a minimum or an open auction approach and if realtors would be involved ensued. The possibility of also using Craig's list was also offered. The resolution of sale will have to be re-adopted but specifics and some changes are needed. Attorney Faherty will be consulted for revisions and the resolution scheduled for the September 9<sup>th</sup> meeting.

- *Project Status Updates:* Mr. Shute relayed that the County is holding up the Wooden closing and that the seller has issues with the State tax department. A closing is not projected for September 10<sup>th</sup>. The lawyers are still haggling over the Toll property, so there is no change to report. Green Acres is looking at the Halper property.

### Environmental

- *Authorization to Post June 13, 2013 Minutes to Website:* Approved

### Ag Advisory

- *Authorization to Post June 6, 2013 Minutes to Website:* Approved

### **UNFINISHED BUSINESS**

**Possible Appointments** – Mayor Rich appointed Heidi Tomenchok to the Ag Advisory Committee with concurrence of Mr. Fisher.

**Work without Permits/Inspections** – A recent e-mail from an appraiser for a property on Rt 31 about whether work was done legally and if the Township allows two kitchens in a single family home brought this problem to the fore once again. Discussion ensued about how to get caught up with this issue and concern expressed over the right for government to go on private property. The need for the entities involved to do their respective jobs was empathized; that this issue is a problem constantly mentioned; and, that the Township has to get what it is paying for was noted. The mayor will follow up.

**Updates** – 1) Mr. Fisher stated that the **energy aggregation** meeting will be held here on September 4<sup>th</sup> with Gabel Associates available to answer questions. Flyers will be sent out to every resident. A second information session will be held in Lambertville on September 10<sup>th</sup>. As both the township and city are in the same Co-op, residents can choose whichever date is best for them to attend. The purpose of the aggregation is to buy electricity in bulk and save 15-20%. Gabel is the company that will be working for the Co-op. SHREC is still waiting on the grammar school to decide whether or not they are in on the **solar project**. Both Mayor Del Vecchio and Committeeman Fisher spoke with the school board members about continuing with SHREC but apparently there is some issue with their current participation in the statewide electric co-op. However, this too is run by Gabel Associates and according to the administrator of electricity for the schools, the price that the school is paying doesn't include transmission, which would add another 4 cents to their price. The school board is meeting tomorrow evening to confirm their participation. The solar project will continue with or without the school. Mr. Fisher noted that this was be a great science project involving the benefits of technology. 2) The matter of **assessments** to be removed. 3) Mr. Beaumont overviewed progress on the new **website**, noting that the framework has been built and content migrated. The latter is under page by page review for missing information. A September 1<sup>st</sup> date will be difficult to achieve. He also stated that the Township has a robust website compared to others due to the amount of information included. As for the e-mail situation, the migration from Comcast has been completed and is now with a third party through Qscend. Problems encountered were relayed, including remote access. The use of cloud technology may provide a solution. Brian at JWS is available for IT services as needed. 4) Mr. Fisher relayed that specifications are needed for the municipal building **generator** and has been in contact with Alan Horton about what circuits need to be moved. 5) Mr. Rich overviewed his meeting with Pete Tarricone concerning our PAIC **insurance** group. Bids will be sought in late 2014 for the 2015 renewal with both the JIF and open market formats to see if there are savings to be had. He also noted that he is happy with Mr. Tarricone. 6) Bids are due September 12<sup>th</sup> for the **George Washington Road** project. Anticipated date of award is at the September 25<sup>th</sup> meeting. 7) The 5.9 cent **Open Space** tax rate was questioned at a recent meeting and was brought to the attention of Tony Porto at the County taxboard. His response was that VITAL's program generates the rounding of tax rates but that he can round to an even six cents next year if requested. Mrs. Olsen relayed that six cents is what has been authorized but the last time that the rate was at a full 6 cents was in 2010. 8) A letter was sent to **Delaware Township** concerning the use of a roll off truck. An e-mail received from Clerk Judy Allen relayed that Committee member Roger Locandro is reviewing the request with their DPW Director. Mr. Fisher will reach out to Mr. Locandro to see what can be worked out. A cleanup day at the end of September was proposed. Porter Little will be contacted to work up a flyer to announce same. 9) Mr. Rich has been pursuing the **Spectra Energy** (Texas Eastern) assessment issue and relayed that the pipeline is 80% depreciated due to a court ruling that this is equipment.

**2012 Audit** – The Audit was distributed previously for review by the Township Committee.

1) A **resolution** in the format required by the DLGS was presented:

#### RESOLUTION #129-2013

WHEREAS, N.J.S.A. 40A: 5-4 requires the governing body of every local unit to have made an annual audit of its books, accounts and financial transactions, and

WHEREAS, the Annual Report of Audit for the year 2012 has been filed by a Registered Municipal Accountant with the Municipal Clerk pursuant to N.J.S.A. 40A: 5-6, and a copy has been received by each member of the governing body; and

WHEREAS, R.S. 52:27BB-34 authorizes the Local Finance Board of the State of New Jersey to prescribe reports pertaining to the local fiscal affairs; and

WHEREAS, the Local Finance Board has promulgated N.J.A.C. 5:30-6.5, a regulation requiring that the governing body of each municipality shall, by resolution, certify to the Local Finance Board of the State of New Jersey that all members of the governing body have reviewed, as a minimum, the sections of the annual audit entitled "Comments and Recommendations; and

WHEREAS, the members of the governing body have personally reviewed, as a minimum, the Annual Report of Audit, and specifically the sections of the Annual Audit entitled "Comments and Recommendations, as evidenced by the group affidavit form of the governing body attached hereto; and

WHEREAS, such resolution of certification shall be adopted by the Governing Body no later than forty-five days after the receipt of the annual audit, pursuant to N.J.A.C. 5:30-6.5; and

WHEREAS, all members of the governing body have received and have familiarized themselves with, at least, the minimum requirements of the Local Finance Board of the State of New Jersey, as stated aforesaid and have subscribed to the affidavit, as provided by the Local Finance Board; and

WHEREAS, failure to comply with the regulations of the Local Finance Board of the State of New Jersey may subject the members of the local governing body to the penalty provisions of R.S. 52:27BB-52, to wit:

R.S. 52:27BB-52: A local officer or member of a local governing body who, after a date fixed for compliance, fails or refuses to obey an order of the director (Director of Local Government Services), under the provisions of this Article, shall be guilty of a misdemeanor and, upon conviction, may be fined not more than one thousand dollars (\$1,000.00) or imprisoned for not more than one year, or both, in addition shall forfeit his office.

NOW, THEREFORE BE IT RESOLVED, that the Township Committee of the Township of West Amwell, hereby states that it has complied with N.J.A.C. 5:30-6.5 and does hereby submit a certified copy of this resolution and the required affidavit to said Board to show evidence of said compliance.

Motion: Fisher  
Second: Rich  
Absent: Molnar

2) The ***Affidavit*** was presented for signature:

NO PHOTO COPIES OF SIGNATURES

STATE OF NEW JERSEY  
COUNTY OF HUNTERDON

We, members of the governing body of the Township of West Amwell, in the County of Hunterdon, being duly sworn according to law, upon our oath depose and say:

1. We are duly elected members of the Township Committee of the Township of West Amwell in the county of Hunterdon;
2. In the performance of our duties, and pursuant to N.J.A.C. 5:30-6.5, we have familiarized ourselves with the contents of the Annual Municipal Audit filed with the Clerk pursuant to N.J.S.A. 40A:5-6 for the year 2012);

3. We certify that we have personally reviewed and are familiar with, as a minimum, the sections of the Annual Report of Audit entitled "Comments and Recommendations."

(L.S.) <i>Zachary J. Rich</i>	(L.S.)
(L.S.)	(L.S.)
(L.S.) <i>George A. Fisher</i>	(L.S.)
(L.S.)	(L.S.)
(L.S.)	(L.S.)

3) A **Corrective Action Plan** was presented by CFO Thomas Carro in line with the Auditor's comments:

**WEST AMWELL TOWNSHIP  
CORRECTIVE ACTION PLAN  
FOR AUDIT YEAR ENDED 12/31/2012  
AUGUST 28, 2013**

STATEMENT OF CONDITION 2012-1

**Finding:**

The budgeted expenditures for a specific line item were in excess of the amount of the budget resulting in appropriation reserves being over-expended by \$141.93 during the year.

**Corrective Action:** Overexpenditure of line items, however minor, should be avoided by appropriation transfer. Greater care will be exercised to comply with this statute. The \$141.93 will be raised as a deferred charge in the 2014 budget.

Submitted by,  
Thomas J Carro, CFO

Fisher moved to approve the Corrective Action plan as submitted and Rich seconded. Motion carried unanimously.

**Resolutions** –

- *Police Secretary & Construction Assistant Hiring:*

RESOLUTION #130-2013

WHEREAS, the Township of West Amwell advertised for the position of Police Administrative Secretary; and

WHEREAS, interviews were conducted with several applicants; and

WHEREAS, the Township Committee has determined that Krista Foran Parsons is best qualified for said position; and

WHEREAS, Krista has accepted the Township's offer for the position

THEREFORE, BE IT RESOLVED that Krista Foran Parsons be appointed Police Administrative Secretary effective immediately.

*Fisher moved to approve the Resolution of hire and Rich seconded. Motion carried unanimously.*

RESOLUTION #131-2013

WHEREAS, the Township of West Amwell advertised for the position of Construction Assistant; and

WHEREAS, interviews were conducted with several applicants; and

WHEREAS, the Township Committee has determined that Pamela Williamson is best qualified for said position; and

WHEREAS, Pamela Williamson has accepted the Township's offer for the position

THEREFORE, BE IT RESOLVED that Pamela Williamson be appointed Construction Assistant effective immediately.

*Fisher moved to approve the Resolution of hire and Rich seconded. Motion carried unanimously.*

- Amended S & W:

RESOLUTION #132 -2013

BE IT RESOLVED by the Committee of the Township of West Amwell that the 2013 Salary and Wage Resolution, adopted January 2, 2013 be amended as follows:

Position	Salary/Compensation
<u>Add:</u> Rabies Clinic Secretarial Haberle, ____	\$20.00/hr
<u>Add:</u> Police Administrative Secretary Parsons	\$15.00/hr
<u>Add:</u> Construction Office Assistant	\$15.00/hr

*Fisher moved to approve the Resolution and Rich seconded. Motion carried unanimously.*

- Mutual Aid Agreement for Police:

RESOLUTION #133-2013

WHEREAS, Captain Stephen J. Bartzak of the West Amwell Township Police Department received a Hunterdon County Municipal Law Enforcement Mutual Aid Agreement from the Hunterdon County Prosecutor's Office; and

WHEREAS, the purpose of said agreement is to safeguard life and property within Hunterdon County during an emergency by authorizing and facilitating mutual aid; and

WHEREAS, by signing this agreement, a law enforcement agency pledges its intent to aid other municipalities during an emergency by assigning resources to the affected area; and

WHEREAS, Captain Bartzak recommends consideration of this agreement by the Township Committee

THEREFORE BE IT RESOLVED by the Township Committee of West Amwell Township that participation in said mutual aid agreement be approved

BE IT FURTHER RESOLVED that the Mayor is hereby authorized to executed the Hunterdon County Municipal Law Enforcement Mutual Aid Agreement.

*Fisher moved to approve the Resolution and Rich seconded. Motion carried unanimously.*

- Special Election Payment for Township Clerk:

RESOLUTION #134-2013

*Pursuant to the Governors Commitment to Reimburse, Authorizing an Additional 17 Hours of Pay at a Rate of \$50.97 Per Hour for Lora L. Olsen, Township Clerk, to Cover the Additional Elections for the Year 2013*

WHEREAS, Governor Christie signed an executive order adding two additional elections for the year 2013 to be held on August 13th and October 16th; and

WHEREAS, the State Division of Elections will be reimbursing all additional expenses related to conducting these additional elections; and

WHEREAS, Lora L. Olsen, Township Clerk, will need to work an additional 17 hours total to perform these duties in addition to her regular hours on those days.

NOW THEREFORE BE IT RESOLVED, by the Mayor and Township Committee Township of West Amwell, County of Hunterdon, State of New Jersey, approves the payment of 17 additional hours of pay at a rate of \$50.97 per hour to cover both of special elections for the office of State Senator.

*Fisher moved to approve the Resolution and Rich seconded. Motion carried unanimously.*

- *Township Committee Support for Regionalization Project.* The Township Committee's support for this was acknowledged by Mr. Beaumont and their taking official action applauded. Mr. Beaumont is hopeful that this will entice other entities to follow the Township's lead.

### **RESOLUTION #135-2013**

**WHEREAS**, the South Hunterdon Regional High School District ("South Hunterdon") educates students in grades 7-12 from the City of Lambertville ("Lambertville"), the Borough of Stockton ("Stockton") and the Township of West Amwell ("West Amwell"); and

**WHEREAS**, the West Amwell Elementary School educates students in grades PK-6 from West Amwell; and

**WHEREAS**, in an effort to explore appropriate cost-effective alternatives for educating the students from the three communities, a feasibility study was performed for the purpose of analyzing several alternative reconfigurations of the various school districts; and

**WHEREAS**, in February 2012, the feasibility study was completed, wherein it was concluded that, if South Hunterdon Regional High School were dissolved, a new PK-12 regional district could be formed with Lambertville, Stockton, and West Amwell that would provide each community with educational benefits over the current educational system with the best potential for each of the three communities to share in financial savings; and

**WHEREAS**, in April 2012, the boards of education and municipal governing bodies of each community as well as the South Hunterdon Board requested that the Executive County Superintendent conduct an investigation into the dissolution of South Hunterdon Regional High School and the creation of a PK-12 regional school district, and issue an advisability report as required by *N.J.S.A. 18A:13-52*; and

**WHEREAS**, in May 2012, the Executive County Superintendent completed his investigation and released his advisability report, which report supported the recommendation contained in the feasibility study that the communities of Lambertville, Stockton, and West Amwell dissolve South Hunterdon Regional High School and join to create a PK-12 regional school district; and

**WHEREAS**, in September 2012, the Commissioner of Education, serving as Chairperson of the Board of Review, granted authorization to conduct a referendum on the dissolution of South Hunterdon Regional High School and, shortly thereafter, the Executive County Superintendent established September 24, 2013 as the date for the holding of the aforementioned referendum on dissolution; and

**WHEREAS**, in May 2013, the boards of education and municipal governing bodies of each community as well as the South Hunterdon Board, authorized and called for the holding of a special school election to take place on September 24, 2013, wherein two referendum questions shall be placed before the voters of Stockton, Lambertville, and West Amwell, first authorizing the dissolution of South Hunterdon Regional High School and second, authorizing the creation of a new PK-12 regional school district that will replace the four school districts currently serving the communities of Stockton, Lambertville, and West Amwell; and

**WHEREAS**, based on the favorable conclusions from the feasibility study and the subsequent analysis and work of the ad hoc Regionalization Committee, the Township

Committee anticipates educational benefits and potential financial benefits for West Amwell; and

**WHEREAS** the Township Committee acknowledges the desire and endorsement at both the state and county levels to regionalize small school districts such as ours; and

**WHEREAS**, the Township Committee anticipates short term tax savings to West Amwell homeowners through regionalization as compared to the current configuration due to the consolidated tax levy apportionment ; and

**WHEREAS**, the Township Committee anticipates long term tax savings to West Amwell homeowners through regionalization as compared to the current configuration, as it will enable more flexibility for reconfigurations and balancing of resources across all schools; and

**WHEREAS**, the Township Committee anticipates the benefits of regionalization will ultimately help to contain the rising cost to educate West Amwell students as well as enhance student performance, opportunities and experience while attending elementary, middle and high school.

**NOW THEREFORE BE IT RESOLVED** that the Township Committee supports and endorses the dissolution of South Hunterdon Regional High School and the subsequent creation of a new PK-12 regional school district to serve the students of West Amwell, Lambertville and Stockton.

**FURTHERMORE, BE IT RESOLVED** that the Township Committee encourages township voters to consider supporting regionalization by voting Yes to both referendum questions on Sept 24<sup>th</sup> 2013.

*Fisher moved to approve the Resolution and Rich seconded. Motion carried unanimously.*

The Clerk was instructed to provide a copy of the resolution to the Beacon and Democrat.

**Zoning Official Position** – Mr. Fisher relayed his conversation with Attorney Faherty concerning mileage, meals and clothing options, although the latter is not available. A stipend plus a division of salaries for the three positions could be implemented. Item held pending further consideration by the mayor.

#### **NEW BUSINESS**

**Liquor License Transfer** – Ryan Kerr addressed the Committee as the pending purchaser of the liquor license and his proposal for the mini golf property. He needs a transfer of ownership and a transfer of place. Currently DOT is holding him up in that their timeline is 90 days, although he is already six weeks into it, but that he has been in conversation with them. The problem is primarily due to summer vacations, which is most frustrating because he wants to keep moving forward. There is also the Planning Board resolution calling for lights and stormwater to be dealt with but this was not considered to be anything major. Mr. Rich relayed that the Township Committee wants to help and will move expeditiously in that direction.

The following items noted for the record: 1) An investigation **report** concerning the transfer has been provided by Corporal Jones, the results of which were that “the investigation failed to disclose any reason to preclude the transfer of the liquor license.” 2) The **Affidavit of Publication** submitted by Attorney Shurts confirmed that the notice received the required number of publications prior to this meeting. 3) A **letter** from Attorney Shurts on behalf of the buyer concerning closing dates for the purchase was received. 4) The **Public Hearing** was opened for comments.

Hal Shute mentioned that there are several buildings on the property and inquired whether the liquor license would pertain to all three or just the retail store. Mr. Kerr responded that this would be for the retail building only although he could license the whole property. It is his hope that the liquor store will support the other ventures, basically serve as a package store. Mr. Shute continued by speaking about the entrance and that it is not where the left hand turn lane currently exists. He believes there is room to re-line the road so that people can make the left turn. Mr. Kerr relayed that the Linvale area is an historic district, so there will be no widening of

Rt 31, although DOT will have the final say on the turning lane. He also noted that the traffic light at Quick Chek does slow everyone down.

The public hearing was unanimously closed. 5) The **transfer resolutions** were presented for consideration.

RESOLUTION #136-2013  
*Resolution for Person-to-Person Transfer*

**WHEREAS**, an application has been filed for a Person-to-Person Transfer of Plenary Retail Consumption License Number 1026-33-0001-006, heretofore issued to Vinesse Corp for premises located at 19 Pine Hill Road, Delaware Township, New Jersey;

**WHEREAS**, the submitted application form is complete in all respects, the transfer fees have been paid, and the license has been properly renewed for the current license term;

**WHEREAS**, the applicant is qualified to be licensed according to all standards established by Title 33 of the New Jersey Statutes, regulations promulgated thereunder, as well as pertinent local ordinances and conditions consistent with Title 33;

**WHEREAS**, the applicant has disclosed and the issuing authority reviewed the source of all funds used in the purchase of the license and the licensed business and all additional financing obtained in connection with the license business;

**NOW, THEREFORE BE IT RESOLVED** that the West Amwell Township Governing Body does hereby approve, effective September 9, 2013 the transfer of the aforesaid Plenary Retail Consumption License to Pine Creek Liquors, Inc., and does hereby direct the Township Clerk/A.B.C. Board Secretary to endorse the license certificate to the new ownership as follows: "This license, subject to all its terms and conditions, is hereby transferred to Pine Creek Liquors, Inc., effective September 9, 2013.

*Rich moved to approve the Resolution and Fisher seconded. Motion carried unanimously.*

RESOLUTION #137-2013  
*Resolution for Place-to-Place Transfer*

**WHEREAS**, an application has been filed for a Place-to-Place Transfer of Plenary Retail Consumption License Number 1026-33-0001-006, issued to Vinesse Corp. for premises with a mailing address of 19 Pine Hill Road, Delaware Township, New Jersey;

**WHEREAS**, the submitted application form is complete in all respects, the transfer fees have been paid, and the license has been properly renewed for the current license term;

**NOW, THEREFORE BE IT RESOLVED** that the West Amwell Township Governing Body does hereby approve, effective October 30, 2013 the Place-to-Place Transfer of the aforesaid Plenary Retail Consumption licensed premises, from its former location at 19 Pine Hill Road, Delaware Township, New Jersey, to its new location at 394 Rt 31, West Amwell Township, New Jersey, and does hereby direct the Township Clerk/A.B.C. Board Secretary to endorse the license certificate as follows:

"This license, subject to all of its terms and conditions, is hereby transferred to premises located at 394 Rt 31, West Amwell Township, New Jersey."

*Rich moved to approve the Resolution and Fisher seconded. Motion carried unanimously.*

**Deed Filing Error Correction – Block 12 Lot 14**

RESOLUTION #138-2013  
RESOLUTION TO RELIEVE THE ASSESSOR FROM  
DOING AN 2013 OMITTED ASSESSMENT FOR AN  
EXEMPT PROPERTY BOUGHT FROM THE TOWNSHIP  
IN 2012

## Township of West Amwell, County of Hunterdon, New Jersey

**WHEREAS**, the Assessor David M Gill and Chris Rose have had a discussion on the house he bought from the Township in June 2012 and the assessment and also the actual selling price and further believe that a correction should be done in the 2013 Tax Book after the proper time of appeal of the Township of West Amwell, County of Hunterdon, State of New Jersey.

**WHEREAS**, a means of correcting the 2013 incorrect assessment is to relieve the assessor from doing an Omitted Assessment on the Block 12 and Lot 14 for the 6 months in 2012 since this house was an exempt property for 2012.

	2013 Original Assessment	2013 Corrected Assessment
Land	\$ 77,500	\$ 55,400
Imprv	\$ 82,200	\$ 50,100
Total	\$159,700	\$ 105,500

Therefore the Township Committee requests the Assessor not to do the 2012 Omitted Assessment in order to correct the 2013 assessment.

Also that the Deed be refiled since the County placed an incorrect Sales Price within the database of \$ 175,000 instead of \$ 75,000 which lead to the incorrect assessment. Therefore also instructing the Township Attorney to refile the deed with a paragraph within the deed stating the reason for the refile being the incorrect entry into the SR1A database of \$ 175,000 instead of the correct amount of \$ 75,000.

*Fisher moved to approve the Resolution and Rich seconded. Motion carried unanimously.*

**Block 23 Lot 12, 8/12 re: Receipt of Petition & Next Steps** – It was relayed that Attorney Faherty has ordered a title search and that the house part of the New Market historic district. A copy of the historic designation will be requested from East Amwell as such information cannot be found in the Clerk's files.

**JCP&L Refunding for 254 & 255 Mt. Airy-Harb. Road** – A refund for the electricity extension for homes served by RO systems has been offered. The mayor signed the claimant forms.

**Seminar on Affordable Healthcare Act** – Whether someone should attend this seminar was discussed. A decision was held pending receipt of additional information.

**Postage Machine** – Mrs. Olsen relayed that she was recently advised that the current machine has been discontinued by Pitney Bowes and that to keep it would cost an estimated \$194/month due to age and discontinued status of the unit. A replacement unit will run \$129.56/month and includes full maintenance, price protection, and unlimited postage refills. Replacement approved.

### **OPEN TO THE PUBLIC**

Mr. Shute advised that he now favors at November 14<sup>th</sup> auction date.

Mr. Rich requested that a letter be sent opposing United Water's rate increase request and that a copy of same be sent to Lambertville.

### **ADMINISTRATIVE REPORTS**

**Treasurer –**

**Presentation of Bills for Approval:** The following bills will be added to the preliminary bill list in the meeting packet. A final bill list that includes these payments will be prepared upon the return of the Assistant Treasurer

JWS Computers, Inc.	\$ 265.00
Ronald Tillett & Sons, Inc	\$ 240.07

Buchanan Termite & Pest Control	\$ 27.00	
JCP&L	\$ 85.52	
Selective Insurance	\$ 1,575.00	
Century Link	\$ 36.72	
		\$2,229.31

Requests for reimbursement for medical expenses and office items were questioned and briefly discussed.

**RESOLUTION #139-2013**

BE IT RESOLVED by the Township Committee of the Township of West Amwell that the vouchers listed on the Bill List, in the amount of \$592,679.10, dated August 28, 2013, as presented by the Township Treasurer/Chief Financial Officer, be paid from existing appropriations.

*Fisher motioned to approve the evening's bills for payment. Rich seconded by Rich. Motion carried unanimously.*

**Tax Collector** – The monthly report for July 2013 was received showing receipts in the amount of \$224,578.03.

**Construction** – The Permit Fee Log details (20), Tax Assessor Report-Permits (20), Monthly Activity Report-Permits, Payment Audit Report (42), Payment Summary Report (42), Monthly Activity Detail Report-Certificates (2) were received for PermitsNJ.

**Website Review** – Discussed earlier; held.

*The reports were unanimously received with no comment or question.*

**CORRESPONDENCE**

The correspondence as listed on the Agenda was ordered filed.

**ADJOURNMENT**

There being no further business, the meeting was unanimously adjourned at 9:21 p.m. on motion from Fisher.

Respectfully submitted,

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Lora L. Olsen, RMC  
Township Clerk

APPROVED: September 9, 2013