WEST AMWELL TOWNSHIP COMMITTEE RE-ORGANIZATION MEETING
January 6, 2016 – 7:30 p.m.

FLAG CEREMONY & PLEDGE OF ALLEGIANCE:
A contingent of local Boy Scouts led those gathered in the Pledge to the American flag. Those participating included: Robert Tomenchok, James Carpenter, Jason Barrett, Matt Cally, Matthew Young, Ryan Balog, Bailey Claus, Porter Little, and Gavin Balog, together with Scoutmasters Brian Claus and Kent Carpenter. Appreciation was extended to all participants.

The 2016 Annual Reorganization Meeting of the West Amwell Township Committee was called to order at 7:35 p.m. by Township Clerk Lora Olsen. Present were Committee members Zachary T. Rich, John Dale and Committee member-elect Stephen Bergenfeld. The Committee was joined by approximately 20 residents and employees.

In compliance with the Open Public Meetings Act, Mrs. Olsen announced that that notice of this Re-Organization meeting being published in the December 17, 2015 issue of the Trenton Times and the Hunterdon County Democrat and posted on the Township bulletin board, where it has remained continuously posted as required under the Statute. A copy of this notice is and has been available to the public and is on file in the office of the Municipal Clerk. Notice should also be taken the Municipal Building is handicapped accessible but the Clerk's office should be contacted 24 hours in advance for any special accommodations.

The meeting was recorded via digital recording system.

PRESENTATION OF CERTIFICATE OF ELECTION:
Mrs. Olsen presented the Certificate of Election held on November 3, 2015 from the Hunterdon County Board of Canvassers certifying the election of Stephen Bergenfeld to a three-year term on the Township Committee.

Mrs. Olsen administered the **Oath of Office** to Mr. Bergenfeld with wife Jennifer holding the Bible for the swearing-in ceremony.

NOMINATION OF 2016 MAYOR:
Mrs. Olsen called for nominations for Mayor of West Amwell Township. Mr. Rich was nominated on motion by Mr. Dale with a second provided by Mr. Bergenfeld. No other nominations were received. Nomination unanimously approved.

Mrs. Olsen administered the **Oath of Office** to Mr. Rich with Joe Petrucci holding the Bible for the swearing-in ceremony.

NOMINATION OF 2016 DEPUTY MAYOR:
Nominations for Deputy Mayor were solicited. Mr. Dale was nominated on motion by Mr. Rich with a second provided by Mr. Bergenfeld. No other nominations were received. Nomination unanimously approved.

Mrs. Olsen administered the **Oath of Office** to Mr. Dale. Wife Robin and son Sean held the Bible for the swearing-in ceremony.

Mayor Rich took over the meeting.

CONSENT AGENDA
Mayor Rich announced that Resolutions #01-2016 through #17-2016 are covered under the consent agenda; considered to be routine by the Township Committee; and, will be enacted by one motion.

DESIGNATING A MEETING SCHEDULE

RESOLUTION #01-2016

BE IT RESOLVED by the Township Committee of the Township of West Amwell, County of Hunterdon, State of New Jersey, that during 2016 the Township Committee will hold regularly scheduled meetings as follows, <u>except</u> that the listed <u>1st Wednesday</u> meetings will occur only as needed and will be subject to cancellation:

January 20	April 6, 20	July 20	October 5, 19
February 3, 17	May 4, 18	August 17	November 2, 16
March 2, 16	June 1, 15	September 7, 21	December 7, 28

All regular meetings will be 7:30 p.m. in the Municipal Building, 150 Rocktown-Lamb. Road, Lambertville (West Amwell), New Jersey.

BE IT FURTHER RESOLVED that all meetings will be held in compliance with the Open Public Meetings Act. Special meetings shall be at the call of the Mayor or written request by a member of the Township Committee to the Clerk.

BE IT FURTHER RESOLVED that the Municipal Building is handicapped accessible but the Clerk's office is to be contacted 24 hours in advance for any special accommodations.

BE IT FINALLY RESOLVED that this Resolution shall be posted on the Township bulletin board and transmitted to the Hunterdon County Democrat and the Trenton Times within seven days of adoption.

ORGANIZATION OF THE MEETING

RESOLUTION #02-2016

BE IT RESOLVED by the Township Committee of the Township of West Amwell, County of Hunterdon, State of New Jersey, that the Order of Business and the conducting of business at all meetings shall be as follows:

1. Call to order and statement of compliance with the Open Public Meetings Act
2. Pledge of Allegiance to the American Flag
3. Agenda Review by Township Clerk
4. Announcements
5. Presentation of Minutes
6. Open to the Public/Topic not on the Agenda (limited to 15 minutes)
7. Special Presentation(s)
8. Introduction and/or Public Hearing of Ordinances
9. Standing Committee Reports
10. Unfinished Business
11. New Business
12. Open to the Public
13. Administrative (includes Payment of Bills—last regular meeting of each month; Reports; Website review)
14. Correspondence
15. Adjournment

BE IT FURTHER RESOLVED that all matters to be presented to the Township Committee at their regularly scheduled meeting shall be delivered in written form to the Township Clerk's Office no later than noon on the Friday prior to the meeting.

DESIGNATING THE OFFICIAL NEWSPAPER

RESOLUTION #03-2016

BE IT RESOLVED by the Township Committee of the Township of West Amwell, County of Hunterdon, State of New Jersey, that the Hunterdon County Democrat be established as the Official Newspaper; the Trenton Times is designated as the daily newspaper having the greatest likelihood of informing the public within the area of jurisdiction of the Township of its meetings.

AUTHORIZED SIGNATURES ON TOWNSHIP BANK ACCOUNTS

RESOLUTION #04-2016

BE IT RESOLVED that the Mayor or Deputy Mayor, Clerk or Deputy Clerk, and CFO/Treasurer or Assistant Treasurer be authorized to sign checks drawn on the Current Account, Capital Account, Animal Control Trust Fund, Payroll Account, Unemployment Account, Trust Escrow Account, the Federal and State Grant Account, COAH Escrow Account, CDBG-Rehab Account, West Amwell Housing Trust and Open Space Trust Fund.

BE IT FURTHER RESOLVED that the Court Administrator and Violations Clerk be authorized to sign checks drawn on the Court Account and Bail Account.

BE IT FURTHER RESOLVED that the Clerk or Deputy Clerk be authorized to sign checks drawn on the Petty Cash Account.

DESIGNATING DEPOSITORIES FOR ACCOUNTS

RESOLUTION #05-2016

WHEREAS a Political Contribution Disclosure (PCD) has been received and is on file

BE IT RESOLVED that Hopewell Valley Bank be designated as the depository for the Current Account, Capital Account, Animal Control Trust Fund, Payroll Account, Petty Cash Fund, Municipal Court Account, Bail Account, COAH Escrow Account, CDBG-Rehab Account, Escrow Trust Account, Unemployment Account, Federal & State Grant Account and Open Space Trust Fund.

BE IT FURTHER RESOLVED that TD Bank be designated as the depository for the West Amwell Housing Trust.

DESIGNATING DEPOSITORIES FOR INVESTMENTS

RESOLUTION #06-2016

WHEREAS a Political Contribution Disclosure (PCD) has been received and is on file

BE IT RESOLVED that TD Bank, Hopewell Valley Community Bank, and the State Cash Management Plan be designated depositories for the Open Space Trust, General and Capital Account investments.

BE IT FURTHER RESOLVED that the Treasurer and Clerk be authorized to request bids and to place orders for investments of Township idle funds solely in legally authorized investment vehicles and to execute the recurring Wire Transfer to and from Hopewell Valley Community Bank and other wire transfers for this purpose. Investments will be reported to the Township Committee at its next regularly scheduled meeting.

DESIGNATING TAX COLLECTION DATES, INTEREST RATES AND SETTING FEES

RESOLUTION #07-2015

BE IT RESOLVED by the Mayor and Township Committee of the Township of West Amwell as follows:

1. Real estate taxes shall be collected quarterly on February 1, May 1, August 1 and November 1, 2015
2. Interest shall be charged and calculated at the rate of 8% per annum on the first $1,500.00 of the delinquency, and 18% per annum on any amount in excess of the first $1500.00. These amounts are to be calculated from the date the tax was payable until the date the actual payment was received in the tax office.
3. There shall be a ten (10) day grace period, after which unpaid taxes will be charged interest from the due date.
4. Redemption fees for Tax Sale Certificates to the Municipality and Lien holders will be calculated as follows:
   2% on Certificates $100.00 to $4,999.00
   4% on Certificates $5,000.00 to $9,999.00.
   6% on Certificates over $10,000.00
5. Redemption amounts shall be obtained from the Tax Collector. A $25.00 fee will be charged for each additional request for a redemption calculation.
6. Duplicate tax sale certificates will be issued for a fee of $100.00 each. Certificate owners must supply proof of loss or statement.)
7. Certificates of redemption can be issued for a fee of $100.00 each. (Certificate owners must supply proof of payment of tax sale certificates.)
8. Tax Notices will have a fee of $25.00 per mailing in lieu of publication.
9. Returned or insufficient checks will be charged a fee of $20.00 each.
10. A duplicate bill fee of $5.00 shall be charged upon request, excluding the property owners.
11. There will be a 6% year end penalty placed on balances and interest totaling $10,000 or more at the close of the tax year on December 31.

The Township Clerk is hereby directed to publish a copy of this resolution.

AUTHORIZING CANCELLATION OF PROPERTY TAX CREDITS AND DELINQUENCIES

RESOLUTION #08-2016

WHEREAS, the Township Committee of the Township of West Amwell, County of Hunterdon, State of New Jersey, has been informed by the Tax Collector that from time to time there are property tax credits or delinquencies on certain properties located within the Township of West Amwell, and

WHEREAS, pursuant to N.J.S.A. 40A:5-17.1, a resolution may be adopted by the governing body of a municipality authorizing a municipal employee to process without further action on the part of the governing body the cancellation of any property tax credit or delinquency of less than $5.00

NOW, THEREFORE BE IT RESOLVED by the Township Committee of the Township of West Amwell, County of Hunterdon, State of New Jersey, that the Tax Collector be authorized to cancel any property tax credit or delinquency of less than $5.00 without further action on the part of the Township Committee and that such action be noted in the Tax Duplicate for the Township of West Amwell.

PAYROLL AUTHORIZATION

RESOLUTION #09-2016

BE IT RESOLVED that the West Amwell Township CFO/Treasurer be authorized to pay payrolls as scheduled between meeting dates. Those pays will be subject to approval by the Township Committee at the next regular meeting.

PAYMENT OF BILLS

RESOLUTION #10-2016

BE IT RESOLVED that the West Amwell Township Committee may approve the payment of bills at all public meetings.

BE IT FUTHER RESOLVED that all bills for payment by the Township Committee shall be submitted by 12 noon the Friday prior to the meeting.

BE IT FURTHER RESOLVED that the CFO/Treasurer is authorized to pay the following invoices when they are due:

State of New Jersey Health Benefits
Debt Service Payments
South Hunterdon Regional Board of Education
County of Hunterdon Taxes
Utility Bills, Lease Payments and Insurance Bills
PERS & PFRS Payments
Lincoln National Life Insurance Company

BE IT FURTHER RESOLVED that the invoices listed above will be submitted on bill list for the next meeting.

WIRE TRANSFERS

RESOLUTION #11-2016

WHEREAS, it is necessary to authorize wire transfers from various West Amwell Township bank accounts to the State Cash Management Plan, other approved investments and to third parties in order to conduct authorized Township business,

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of West Amwell, County of Hunterdon, State of New Jersey, that the Chief Financial Officer or Assistant Treasurer be authorized to do wire transfers from Township bank accounts to the State Cash Management Plan, other approved investments and to other authorized third parties in order to conduct authorized Township business.

A RESOLUTION TO AUTHORIZE THE TAX ASSESSOR OF THE TOWNSHIP OF WEST AMWELL TO TAKE CERTAIN ACTIONS IN THE NAME OF THE TOWNSHIP OF WEST AMWELL, COUNTY OF HUNTERDON, NEW JERSEY

RESOLUTION #12-2016

WHEREAS, the Township Committee has been informed by the Tax Assessor of the Township of West Amwell, that from time to time, the Assessor may be required to execute stipulations relative to assessment appeals, to make corrections in assessments

on properties located in the Township of West Amwell, and to file omitted assessments and roll back tax complaints and appeals, all in the name of the Township of West Amwell; and

WHEREAS, the Hunterdon County Board of Taxation requires a resolution of the Township Committee to authorize actions by the Assessor; and

WHEREAS, the Township Committee desires to grant such authority to the Assessor, subject to the conditions set herein.

NOW THEREFORE, BE IT RESOLVED by the Township Committee of the Township of West Amwell, in the County of Hunterdon and State of New Jersey:
Sec. 1 - The Tax Assessor of the Township of West Amwell is, and he hereby is authorized in the name of the Township of West Amwell aforesaid, to:

(a) Execute stipulations relative to assessment appeals;
(b) Make corrections in assessments on properties located in the Township of West Amwell;
(c) File omitted assessment and rollback tax complaints and appeals with the Hunterdon County Board of Taxation.

Sec. 2 - The authority herein granted shall expire on December 31, 2016 and is conditioned upon the Tax Assessor advising the Township Attorney and Township Committee of all such actions taken by him and the reasons therefore.
Sec. 3 - A copy of this Resolution duly certified to be a true copy thereof shall be transmitted to the Tax Assessor and Hunterdon County Board of Taxation.

RESOLUTION AUTHORIZING LEGAL COUNSEL TO FILE AND PROSECUTE ROLL BACK TAX COMPLAINTS, COMPLAINTS TO CORRECT ERRORS IN ASSESSMENTS AND COMPLAINTS FOR ADDED, OMITTED AND ADDED/OMITTED ASSESSMENTS, DEFEND, SETTLE OR STIPULATE TO RESOLVE ALL 2015 LOCAL PROPERTY TAX APPEALS

RESOLUTION #13-2016

WHEREAS, the Hunterdon County Tax Board has issued a letter of request requiring a Resolution by the Mayor and Township Committee of each municipality of the County of Hunterdon by its County Tax Administrator; and

WHEREAS, the said County Tax Administrator requires that the Mayor and members of the Governing body of each municipality in the County of Hunterdon, in order to file municipal roll back complaints, correct errors or file added, omitted and added/omitted complaints, adopt a resolution allowing the Municipal Attorney or any member of his firm to file and prosecute said complaints.

NOW THEREFORE, BE IT RESOLVED by the Township Committee of the Township of West Amwell, in the County of Hunterdon and State of New Jersey that Philip J. Faherty III, is hereby authorized to file, prosecute, defend, stipulate, modify, agree upon and otherwise perform the duties which are required of said Attorney, in the process of prosecution and/or filing of said roll back tax complaints, complaints to correct errors in assessments for added assessment in 2016 and defending or settling all 2016 local property tax appeals and execute any and all stipulations relating to the same with the agreement of the West Amwell Township Municipal Tax Assessor.

BE IT FURTHER RESOLVED the Municipal Clerk is and the same is hereby directed to provide a true copy of this resolution to the Hunterdon County Board of Taxation, Hunterdon County Court House, Flemington, New Jersey.

AUTHORIZING USE OF THE MUNICIPAL BUILDING AND SETTING FEE FOR MEETING ROOM RENTAL

RESOLUTION #14-2016

BE IT RESOLVED by the Township Committee of the Township of West Amwell, County of Hunterdon, State of New Jersey, that the Township Clerk is hereby authorized to schedule use of the Municipal Building by community groups subject to the requested date not conflicting with the regular meeting schedule of any Township Board or Committee.

BE IT FURTHER RESOLVED that the rental fee for municipal building meeting room use is as follows:

Small meeting room	$25/hour
Court room	$50/hour

RESOLUTION FOR RETURNED CHECKS

RESOLUTION #15-2016

WHEREAS, the Township of West Amwell may charge a fee for returned checks, and

WHEREAS, it is the desire of the Township of West Amwell to collect such a fee

THEREFORE, BE IT RESOLVED by the Township of West Amwell, Hunterdon County, State of New Jersey, to set a fee of $20.00 payable to the Township for dishonored checks to the Municipality for taxes and/or other fees.

RESOLUTION APPROVING A CONSENT AGENDA

RESOLUTION #16-2016

BE IT RESOLVED by the Township Committee of West Amwell Township that it hereby approves the use of a "Consent Agenda" which may also be noted as "Resolutions" on the Agenda where matters of a routine nature may be placed.

RESOLUTION CONCERNING CLOSED SESSION MINUTES & WEBSITE UPDATING

RESOLUTION #17-2016

BE IT RESOLVED by the Township Committee of West Amwell Township that

1. Closed Session minutes from all Committee and Board meetings will be reviewed by those bodies at least one time per year to ascertain status of release

2. Agendas for all Committees and Boards will include a 'review of website' action item to insure that information is current

3. That copy of this Resolution be distributed to all West Amwell Township Boards and Committees

Resolutions #01-2015 through #17-2015 were unanimously approved on motion by Dale seconded by Bergenfeld..

RESOLUTION DESIGNATING TEMPORARY BUDGET

RESOLUTION #18-2016

WHEREAS, N.J.S.A. 40A 40:4-19 provides that where any contract, commitment or payments are to be made prior to the final adoption of the 2016 budget, temporary appropriations should be made for the purpose and amounts required in the manner and time therein provided; and

WHEREAS, the date of this Resolution is within the first thirty days of January 2016; and

WHEREAS, the total appropriation in the 2015 budget, exclusive of any appropriations made for interest and debt redemption charges, capital improvement fund and deferred charges, is $2,647,140.00; and

WHEREAS, one-fourth of the total appropriations in the 2015 budget, exclusive of any appropriations made for interest and debt redemption charges, capital improvement fund and deferred charges, is the sum of $661,785.00.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of West Amwell, County of Hunterdon, State of New Jersey, that the following shall be the Temporary Budget for the Township of West Amwell for the year beginning January 1, 2016, and that a certified copy of this Resolution be transmitted to the Treasurer for his records:

WEST AMWELL TOWNSHIP TEMPORARY BUDGET 2016
See attached

Total 2016 Temporary Budget	$ 661,785.00
Maximum Permitted by Law	$ 661,785.00

The Resolution was unanimously approved on motion by Dale, seconded by Bergenfeld.

RESOLUTION ADOPTING THE CASH MANAGEMENT PLAN

RESOLUTION #19-2015
CASH MANAGEMENT PLAN
JANUARY 2016

BE IT RESOLVED that the Township Committee of the Township of West Amwell adopt this Cash Management Plan as follows:

STATEMENT OF PURPOSE

This Cash Management Plan (the "Plan") is prepared pursuant to the provisions of N.J.S.A.:5-17 in order to set forth the basis for the deposits and investment of certain public funds of the Township of West Amwell, pending the use of such funds for the intended purposes. The plan is intended to assure that all public funds identified herein are deposited in interest bearing deposits or otherwise invested in Permitted Investments hereinafter referred to. The intent of the Plan is to provide that the decision made with regard to the Deposits and the Permitted Investments will be done to insure the safety, the liquidity (regarding its availability for the intended purposes), and the maximum investment return within such limits. The Plan is intended to insure that any Deposit or Permitted Investment matures within the time period that approximates the prospective need for the funds deposited or invested so that there is not a risk to the market value of such Deposits or Permitted Investments.

IDENTIFICATION OF FUNDS AND ACCOUNTS TO BE COVERED BY THE PLAN

- The Plan is intended to cover the deposit and/or investment of the following funds and accounts of the Township of West Amwell:
    1. Affordable Housing Trust
    2. Animal Control Trust
    3. Capital Account
    4. Current Account
    5. Federal and State Grant Account
    6. Housing Trust Account
    7. Payroll Account
    8. Public Assistance I & II Accounts
    9. Unemployment Trust Account
    10. Escrow Trust Account
    11. Open Space Trust Fund
    12. State of New Jersey Cash Management Fund
- It is understood that this Plan is not intended to cover certain funds and accounts of the Township of West Amwell, specifically:
    1. Municipal Court
    2. Tax Sale Redemption

DESIGNATION OF OFFICIALS OF THE TOWNSHIP OF WEST AMWELL

The Chief Financial Officer of the Township of West Amwell and the Assistant Treasurer are hereby authorized and directed to deposit and/or invest funds referred to in the Plan.

DESIGNATION OF DEPOSITORIES

The following banks and financial institutions are hereby designated as official depositories for the Deposit of all public funds referred to in the Plan:

- TD Bank
- PNC Bank
- Hopewell Valley Community Bank
- State of New Jersey Cash Management Plan

All depositories must conform to the Government Unit Deposit Protection Act (GUDPA), shall provide a Notification of Eligibility from the State of New Jersey, Department of Banking, on a semi-annual basis.

DEPOSIT OF FUNDS

All funds shall be deposited within forty-eight (48) hours of receipt, in accordance with N.J.S.A. 40A:5-15, into the appropriate fund operating accounts.

Deposits are picked up by an armored car service on Monday, Wednesday and Friday to insure the 48 hour rule.

INVESTMENT INSTRUMENTS AND PROCEDURE

The designated official is hereby authorized to invest the public funds covered by this Plan, to the extent not otherwise held in Deposits, in the following Permitted Investments:

1. Deposits with the State of New Jersey Cash Management Fund established pursuant to 1 0f P.L. c.281 (C52:18A-90.4)
2. Certificate of Deposits
3. Bonds or other obligations of the United States of America or Obligations guaranteed by the United States of America
4. Government money market mutual funds
5. Any obligation that a federal agency or a federal instrumentality has issued in accordance with an act of Congress, which security has a maturity date not greater than 397 days from the date of purchase, provided such obligations bears a fixed rate of interest not dependent on any index or external factor.

WIRE TRANSFER AUTHORIZATIONS

The Chief Financial Officer and the Assistant Treasurer are authorized to do wire transfers from Township Bank accounts to the State of New Jersey Cash Management Plan; other approved investments and to other authorized third parties in order to conduct authorized Township business.

DISBURSEMENT OF FUNDS

All funds shall be disbursed as authorized and directed by the Township Committee. The Chief Financial Officer shall present to the Township Committee a schedule of debt service principal and interest payments. The Chief Financial Officer shall have the authority to make the following disbursements when necessary:

- Local and Regional School Taxes
- County Taxes
- Purchase of Investments
- Debt Service
- Salaries and wages
- Health benefits
- Postage
- Utilities

PETTY CASH FUND

Reimbursements for expenditures through the Petty Cash Fund shall be made within limits approved by the Director of the Division of Local Government Services. The Petty Cash Fund shall be maintained in accordance with N.J.S.A. 40A:5-21.

CHANGE FUND

Change Funds have been established by past resolutions of the governing body to provide change to taxpayers making payments.

BONDING

Staff members are covered by a Public Employee Surety Bond.

COMPLIANCE

The Cash Management Plan of the Township of West Amwell shall be subject to the annual audit conducted pursuant to N.J.S.A. 40A:5-4.

As stated in N.J.S.A. 40A:5-14, the official(s) charged with the custody of Township Funds shall deposit them as instructed by this Cash Management Plan, and shall thereafter be relieved of any liability or loss due to the insolvency or closing of any designated depository.

If at any time, this Cash Management Plan conflicts with any regulation of the State of New Jersey, or any department thereof, the applicable State regulations shall apply.

TERM OF PLAN

This Plan shall be in effect when adopted by resolution of the governing body of the Township of West Amwell. The Plan may be amended from time to time.

The Resolution was unanimously approved on motion by Dale, seconded by Bergenfeld.

RESOLUTION AUTHORIZING THE AWARD OF A NONFAIR & OPEN CONTRACT FOR TOWNSHIP ENGINEER

RESOLUTION #20A-2016

WHEREAS, the Township of West Amwell has a need to acquire services of an Engineer non-fair and open contract pursuant to the provisions of *N.J.S.A. 19:44A-20.4 or 20.5*; and,

WHEREAS, the Treasurer has determined and certified in writing that the value of the acquisition will or may exceed $17,500; and,

WHEREAS, the anticipated term of this contract is one year and may be extended as approved by this governing body; and

WHEREAS, William Burr of Maser Consulting Engineers has submitted a proposal dated December 14, 2015, for the provision of Engineering Services for the Township; and

WHEREAS, a Political Contribution Disclosure form has been received from William Burr of Maser Consulting Engineers and is on file; and

WHEREAS, William Burr of Maser Consulting Engineers has completed and submitted a Business Entity Disclosure Certification which certifies that Maser Consulting Engineers has not made any reportable contributions to a political or candidate committee in the Township of West Amwell in the previous one year, and that the contract will prohibit Maser Consulting Engineers from making any reportable contributions through the term of the contract, and

WHEREAS, sufficient funds are available in the 2016 Temporary Budget and will be made available in the 2016 Municipal Budget for the Township of West Amwell under line item Engineering Services OE, and various trusts, escrows and capital ordinances

NOW THEREFORE, BE IT RESOLVED that the Township Committee of West Amwell authorizes the Mayor to enter into a contract with William Burr of Maser Consulting Engineers as described herein; and,

BE IT FURTHER RESOLVED that the Business Disclosure Entity Certification and the Determination of Value be placed on file with this resolution; and

BE IT FINALLY RESOLVED that the notice of this action shall be published in the newspaper of general circulation within the Township of West Amwell not more than ten days from the enactment thereof

The Resolution was unanimously approved on motion by Dale, seconded by Bergenfeld.

RESOLUTION AUTHORIZING THE AWARD OF A NON FAIR & OPEN CONTRACT FOR TOWNSHIP ATTORNEY

RESOLUTION #20B-2016

WHEREAS, the Township of West Amwell has a need to acquire services of a Municipal Attorney as a non-fair and open contract pursuant to the provisions of *N.J.S.A. 19:44A-20.4 or 20.5*; and,

WHEREAS, the Treasurer has determined and certified in writing that the value of the acquisition will or may exceed $17,500; and,

WHEREAS, the anticipated term of this contract is one year and may be extended as approved by this governing body; and

WHEREAS, Philip J. Faherty of Hunt & Faherty has submitted a proposal dated December 17, 2015 for the provision of legal counsel to the Township; and

WHEREAS, a Political Contribution Disclosure form has been received from Philip J. Faherty of Hunt & Faherty and is on file; and

WHEREAS, Philip J. Faherty of Hunt & Faherty has completed and submitted a Business Entity Disclosure Certification which certifies that Hunt & Faherty has not made any reportable contributions to a political or candidate committee in the Township of West Amwell in the previous one year, and that the contract will prohibit Hunt & Faherty from making any reportable contributions through the term of the contract, and

WHEREAS, sufficient funds are available in the 2016 Temporary Budget and will be made available in the 2016 Municipal Budget for the Township of West Amwell under line item Township Attorney OE

NOW THEREFORE, BE IT RESOLVED that the Township Committee of West Amwell authorizes the Mayor to enter into a contract with Philip J. Faherty of Hunt & Faherty as described herein; and,

BE IT FURTHER RESOLVED that the Business Disclosure Entity Certification and the Determination of Value be placed on file with this resolution; and

BE IT FINALLY RESOLVED that the notice of this action shall be published in the newspaper of general circulation within the Township of West Amwell not more than ten days from the enactment thereof

The Resolution was unanimously approved on motion by Dale, seconded by Bergenfeld.

RESOLUTION AUTHORIZING THE AWARD OF A NON FAIR & OPEN CONTRACT FOR TOWNSHIP PROSECUTOR

RESOLUTION #20C-2016

WHEREAS, the Township of West Amwell has a need to acquire services of a Municipal Prosecutor as a non-fair and open contract pursuant to the provisions of *N.J.S.A. 19:44A-20.4 or 20.5*; and,

WHEREAS, the Treasurer has determined and certified in writing that the value of the acquisition will or may exceed $17,500; and,

WHEREAS, the anticipated term of this contract is one year and may be extended as approved by this governing body; and

WHEREAS, Philip J. Faherty of Hunt & Faherty has submitted a proposal dated December 17, 2015 for the provision of prosecutor services to the Township; and

WHEREAS, a Political Contribution Disclosure form has been received from Philip J. Faherty of Hunt & Faherty and is on file; and

WHEREAS, Philip J. Faherty of Hunt & Faherty has completed and submitted a Business Entity Disclosure Certification which certifies that Hunt & Faherty has not made any reportable contributions to a political or candidate committee in the Township of West Amwell in the previous one year, and that the contract will prohibit Hunt & Faherty from making any reportable contributions through the term of the contract, and

WHEREAS, sufficient funds are available in the 2016 Temporary Budget and will be made available in the 2016 Municipal Budget for the Township of West Amwell under line item Township Prosecutor OE

NOW THEREFORE, BE IT RESOLVED that the Township Committee of West Amwell authorizes the Mayor to enter into a contract with Philip J. Faherty of Hunt & Faherty as described herein; and,

BE IT FURTHER RESOLVED that the Business Disclosure Entity Certification and the Determination of Value be placed on file with this resolution; and

BE IT FINALLY RESOLVED that the notice of this action shall be published in the newspaper of general circulation within the Township of West Amwell not more than ten days from the enactment thereof

The Resolution was unanimously approved on motion by Dale, seconded by Bergenfeld.

RESOLUTION AUTHORIZING THE AWARD OF A NON-FAIR & OPEN CONTRACT FOR TOWNSHIP AUDITOR

RESOLUTION #20D-2016

WHEREAS, the Township of West Amwell has a need to acquire services of an Auditor as a non-fair and open contract pursuant to the provisions of *N.J.S.A. 19:44A-20.4 or 20.5*; and,

WHEREAS, the Treasurer has determined and certified in writing that the value of the acquisition will or may exceed $17,500; and,

WHEREAS, the anticipated term of this contract is one year and may be extended as approved by this governing body; and

WHEREAS, Anthony Ardito of Ardito & Company has submitted a proposal dated December 16, 2015 for the provision of auditor services to the Township; and

WHEREAS, a Political Contribution Disclosure form has been received from Anthony Ardito and is on file; and

WHEREAS, Anthony Ardito of Ardito & Company has completed and submitted a Business Entity Disclosure Certification which certifies that Ardito & Company has not made any reportable contributions to a political or candidate committee in the Township of West Amwell in the previous one year, and that the contract will prohibit Arditor & Company from making any reportable contributions through the term of the contract, and

WHEREAS, sufficient funds are available in the 2016 Temporary Budget and will be made available in the 2016 Municipal Budget for the Township of West Amwell under line item Auditor OE and Finance OE

NOW THEREFORE, BE IT RESOLVED that the Township Committee of West Amwell authorizes the Mayor to enter into a contract with Anthony Ardito or Ardito & Company as described herein; and,

BE IT FURTHER RESOLVED that the Business Disclosure Entity Certification and the Determination of Value be placed on file with this resolution; and

BE IT FINALLY RESOLVED that the notice of this action shall be published in the newspaper of general circulation within the Township of West Amwell not more than ten days from the enactment thereof

The Resolution was unanimously approved on motion by Dale, seconded by Bergenfeld.

RESOLUTION AUTHORIZING THE AWARD OF A NON-FAIR & OPEN CONTRACT FOR SPECIAL ATTORNEY FOR MT. LAUREL LITIGATION

RESOLUTION #20E-2016

WHEREAS, the Township of West Amwell has a need to acquire services of a special attorney for Mt. Laurel litigation matters as a non-fair and open contract pursuant to the provisions of *N.J.S.A. 19:44A-20.4 or 20.5*; and,

WHEREAS, the Treasurer has determined and certified in writing that the value of the acquisition will or may exceed $17,500; and,

WHEREAS, the anticipated term of this contract is one year and may be extended as approved by this governing body; and

WHEREAS, Richard P. Cushing of Gebhardt & Kiefer, PC has submitted a proposal for the provision of these services to the Township; and

WHEREAS, a Political Contribution Disclosure form has been received from Richard P. Cushing of Gebhardt & Kiefer, PC and is on file; and

WHEREAS, Richard P. Cushing has completed and submitted a Business Entity Disclosure Certification which certifies that Gebhardt & Kiefer, PC has not made any reportable contributions to a political or candidate committee in the Township of West

Amwell in the previous one year, and that the contract will prohibit Gebhardt & Kiefer, PC from making any reportable contributions through the term of the contract, and

WHEREAS, sufficient funds are available in the 2016 Temporary Budget and will be made available in the 2016 Municipal Budget for the Township of West Amwell under line item Legal OE

NOW THEREFORE, BE IT RESOLVED that the Township Committee of West Amwell authorizes the Mayor to enter into a contract with Richard P. Cushing of Gebhardt & Kiefer, PC as described herein; and,

BE IT FURTHER RESOLVED that the Business Disclosure Entity Certification and the Determination of Value be placed on file with this resolution; and

BE IT FINALLY RESOLVED that the notice of this action shall be published in the newspaper of general circulation within the Township of West Amwell not more than ten days from the enactment thereof

The Resolution was unanimously approved on motion by Dale, seconded by Bergenfeld.

RESOLUTION AUTHORIZING THE AWARD OF A FAIR & OPEN CONTRACT FOR TOWNSHIP BOND COUNSEL

RESOLUTION #21-2016

WHEREAS, there exists a need to acquire services of a Bond Counsel; and

WHEREAS, pursuant to the Fair and Open Process, four (4) bids were received on December 3, 2015 for Township Bond Counsel; and

WHEREAS, the bid proposal and document have been reviewed and the bidder has been found to be the most advantageous, price and other factors considered; and

WHEREAS, N.J.S.A. 40A:11-5 requires that the Resolution authorizing the award of contracts for "Professional Services" and the contracts themselves be available for public inspection; and

WHEREAS, sufficient funds are available in the 2016 Temporary Budget, and will be made available in the 2016 Municipal Budget for the Township of West Amwell under line item Financial Administration OE

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Committee of the Township of West Amwell, County of Hunterdon, State of New Jersey, as follows:

1. The Mayor and Township Clerk are hereby authorized and directed to execute a contract with the following individual for the year 2016.

   John M. Cantalupo of Archer & Greiner P.C. to serve as Township Bond Counsel for services rendered in connection with bond sales in accordance with stated fees and within budget appropriations

Mr. Rich commented that he ran the numbers and that Archer & Greiner presented to lower cost.

The Resolution was unanimously approved on motion by Dale, seconded by Bergenfeld.

RESOLUTION FOR VARIOUS PROFESSIONAL SERVICE CONTRACTS UNDER $17,500

RESOLUTION #22-2016

WHEREAS, West Amwell Township has a need to acquire additional professional services without competitive bids; and

WHEREAS, it is anticipated that the value of these services over the course of the year will not exceed $17,500.000; and

WHEREAS the Local Public Contracts Law, N.J.S.A. 40:11-1 et. seq. allows governing bodies to execute agreements without competitive bidding for professional services; and

WHEREAS these executed agreements must be available for public inspection; and

WHEREAS sufficient funds are available in the 2016 Temporary Budget and will be made available in the 2016 Municipal Budget for the Township of West Amwell

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of West Amwell, authorizes the Mayor and Clerk to execute agreements with the following professionals:

Sharon Dragan, Special Counsel for Open Space Projects
Michael J. Kearney (Edward Geubtner), grantsman
Stanley Troy, Esq., public defender
Shirley Bishop, Housing & Planning Consultant

BE IT FURTHER RESOLVED that these agreement are awarded, subject to contract discussions, without competitive bidding as defined under the appropriate section of the Local Public Contracts Law, because each of the above mentioned individuals is authorized by law to practice a recognized profession.

The Resolution was unanimously approved on motion by Dale, seconded by Bergenfeld.

DESIGNATING AN ACTING COURT ADMINISTRATOR

RESOLUTION #23-2016

WHEREAS, the administration of the Municipal Court requires the appointment of an Acting Court Administrator to perform the duties of the Court Administrator during her absence from the position; and

WHEREAS, Ray Barson, Judge of the Municipal Court of West Amwell has recommended the appointment of Dawn Augustine, as Acting Court Administrator for this Municipal Court; and

WHEREAS, Dawn Augustine has satisfactorily completed all the required courses for the position of Municipal Court Administrator

NOW, THEREFORE, BE IT RESOLVED by the governing body of the Township of West Amwell, County of Hunterdon, State of New Jersey to approve the appointment of Dawn Augustine as Acting Court Administrator of the West Amwell Municipal Court to act in the capacity of the Court Administrator of this Court during her absence.

The Resolution was unanimously approved on motion by Dale, seconded by Bergenfeld.

APPOINTING AN EMERGENCY MANAGEMENT COMMITTEE

RESOLUTION #24-2016

BE IT RESOLVED that the following appointments be made for the revision of the West Amwell Township Emergency Management Council:

Emergency Management Director	Harry J. Heller III	3 year term Expires 12/31/16
1st Deputy	Richard J. Carmosino	1 year term
Communications Officer (Alert + Warning)	Matthew Skrebel	1 year term
Damage Assessment Officer	Richard J. Carmosino	1 year term
Emergency Medical Services	Jason Strauss, Chief LNHA&RS Peter Molnar, Chief AVAC	1 year term
Public Information Officer	Mayor Zach Rich	1 year term
Fire	Jeffrey Ent, Chief, W.A.F.Co	1 year term
Law Enforcement	Captain Steven Bartzak, O.I.C. WATDP	1 year term

Public Health Officer	Deputy Mayor John Dale	1 year term
Public Works	Ryan Rollero	1 year term
Resource Management	Sandy Haberle, Ass't Treasurer	1 year term
Shelter/Reception	County of Hunterdon/Red Cross	1 year term
Social Services	Committeeman Steve Bergenfeld & TBD	1 year terms
Radiological Officer	Hunterdon County Health Dept.	1 year term
Evacuation/Sheltering	Rob Tomenchok	1 year term
Evacuation Officer & 2nd Deputy	Rob Tomenchok	1 year term
EOC Manager	Dan Schulze	1 year term
Planner	Susan St. Clair	1 year term
Assistant Planner	Edward Skillman III	1 year term

BE IT RESOLVED that the Township Coordinator of Emergency Management be authorized, upon adoption of this resolution, to call necessary meetings, arrange for appropriate training sessions, and to set deadlines for responses in writing of the various sections of the plan as well as any further related requirements.

The Resolution was unanimously approved on motion by Dale, seconded by Bergenfeld.

RESOLUTION APPOINTING A PUBLIC AGENCY COMPLIANCE OFFICER (P.A.C.O.)
RESOLUTION #25-2016

BE IT RESOLVED, by the Township Committee of the Township of West Amwell, in the County of Hunterdon, in the State of New Jersey, in accordance with P.L. 1975 C. 127 (N.J.A.C. 17:27), does hereby designate the Public Agency Compliance Officer of the Township of West Amwell for the year 2016 to be

Lora L. Olsen, RMC/CMR
Municipal Clerk
150 Rocktown-Lamb. Road
Lambertville NJ 08530

The Resolution was unanimously approved on motion by Dale, seconded by Bergenfeld.

2016 EMPLOYEE & BOARD/COMMITTEE APPOINTMENTS:
Mayor Rich made the following appointments: (See attached)

The Mayor's 2016 Appointments were unanimously accepted and approved with no comment on motion by Dale, seconded by Bergenfeld.

DEPARTMENT DESIGNATIONS:
Mayor Rich made the following department designations:
Roads/Buildings & Grounds – Bergenfeld
Sanitation/Recycling – Dale
Police/Public Safety Director – Rich
Personnel – Rich

COMMITTEE LIAISONS:
The following Committee liaison appointments were made by the mayor:
Agricultural Advisory – Dale
Connaught Hill Project – Bergenfeld
Environmental Commission – Dale
Finance Advisory – Bergenfeld
Historic – Bergenfeld

Open Space – Dale
Parks & Recreation – Rich
South Hunterdon Regional School District – Rich

APPLICATION FOR JUNK YARD PERMIT RENEWAL:

RESOLUTION #26-2016

WHEREAS, Steve Nalence of Nalence Auto, located at 1511 Hwy 179, Block 35 Lot 6, has applied for renewal of a junkyard permit in accordance with Chapter 108 of the Township Code; and

WHEREAS, the office has not received complaints concerning the operation of this facility; and,

WHEREAS, the $100.00 permit fee has been received; and,

WHEREAS, the Tax Collector has certified that taxes are paid and current

THEREFORE BE IT RESOLVED by the West Amwell Township Committee that a permit to operate a junkyard be issued to Nalence Auto, 1511 Hwy 179 for 2016

The Resolution was unanimously approved on motion by Dale, seconded by Bergenfeld.

AWARD OF SALT BID:

RESOLUTION #27-2016

WHEREAS, a master contract was awarded to Atlantic Sale, Inc. (Rock Salt) by the Hunterdon County Board of Chosen Freeholders, Bid No. 2015-23 for the 15/16 season, and

WHEREAS, West Amwell Township has indicated a need of up to 800 tons @ $69.28/ton of snow and ice control materials that were the subject of said bid, and

WHEREAS, the Township Committee has authorized the purchase of up to 800 tons of said materials, **with quantities ordered as needed by DPW Supervisor Rollero**; and

WHEREAS, funds are available in the 2016 Temporary Budget and will be made available in the 2016 Municipal Budget under the category of Public Works, Streets and Road Maintenance, Other Expenses, as certified by the CFO

THEREFORE, BE IT RESOLVED by the Township Committee of the Township of West Amwell, County of Hunterdon, State of New Jersey that Atlantic Salt, Inc., 134 Middle Street, Suite 210, Lowell, MA 01852 be awarded the snow and ice control materials bid to begin January 2016.

The Resolution was unanimously approved on motion by Dale, seconded by Bergenfeld.

ANNOUNCEMENTS:

The winners of the Christmas Light Contest were announced by Parks & Recreation Chair Joseph Petrucci. Mr. Petrucci gave credit to Heidi Tomenchok and the Recycling committee for undertaking the judging of this event. Prizes include yearly garbage cards, cleanup day permit, and gift certificates.

First place – North	Stintsman
First place – South	Overman
Second place – North	Goehry
Second place – South	Clapp
Third place – North	Evanko
Third place – South	Costantini
Honorable Mention	Sparks

Congratulations to all.

Next Regular Meeting – January 20, 2016
Offices Closed January 18, 2016 Martin Luther King Day
2016 Reorganization Meeting Schedule *(tentative)*

Planning Board	Tues. January 19 – 7:00 p.m.
Board of Adjustment	Tues. January 26 – 7:30 p.m.
Environmental Commission	Thurs. January 14 – 7:00 p.m.

Board of Health	Thurs. January 28 – 7:30 p.m.
Open Space	Tues. January 12 – 7:00 p.m.

Discarded Christmas trees, stripped of all decoration, may be dropped off at the Municipal Complex, 150 Rocktown-Lamb. Road on Saturday mornings. Please use designated area. Chips are available.
2016 Dog Licenses Due in January

COMMENTS BY TOWNSHIP COMMITTEE MEMBERS:
Mayor Rich led off by expressing appreciation to his wife. He continued by stating that it's good to be a part of this and he's excited about the upcoming year. Appreciation was also expressed for the confidence bestowed on him by the other Committeemen.

Mr. Dale commented that it's been a good year and that he is looking forward to another one.

Mr. Bergenfeld relayed that he is grateful for the opportunity to serve. He, too, thanked his wife for her support.

Mr. Fisher was extolled by Mayor Rich for his service.

OPEN TO THE PUBLIC:
No one came forward to speak.

ADJOURNMENT:
There being no further business, the meeting was unanimously adjourned at 8:05 p.m. on motion by Dale.

Respectfully submitted,

_____
Lora L. Olsen, RMC
Township Clerk

APPROVED: January 20, 2016

WEST AMWELL TOWNSHIP TEMPORARY BUDGET 2016

General Government	Salaries and Wages	$ 7,546
	Other Expenses	10,338
Mayor & Council	Salaries and Wages	2,368
	Other Expenses	50
Municipal Clerk	Salaries and Wages	17,400
	Other Expenses	2,325
Financial Adm	Salaries and Wages	12,946
	Other Expenses	750
Auditor	Other Expenses	4,525
Revenue Adm	Salaries and Wages	4,191
	Other Expenses	1,750
Assessment of Tax	Salaries and Wages	8,662
	Other Expenses	1,375
Legal	Other Expenses	3,750
Agr Advisory	Other Expenses	125
Engineering	Other Expenses	2,000
Historic Sites	Other Expenses	13
Planning Board	Salaries and Wages	3,695
	Other Expenses	2,500
Bd of Adjustment	Salaries and Wages	1,638
	Other Expenses	1,000
Zoning Officer	Salaries and Wages	1,650
	Other Expenses	-
Code Enforcement	Salaries and Wages	29,000
	Other Expenses	2,850
Liability Insurance	Other Expenses	19,575
Workers Comp	Other Expenses	11,050
Group Insurance	Other Expenses	71,000
Police Dept	Salaries and Wages	170,900
	Other Expenses	11,000
Emergency Management	Other Expenses	125
Fire Bureau	Salaries and Wages	1,600
	Other Expenses	1,000
Aid to Vol Fire Co	Other Expenses	6,675
Aid to Ambulance Co	Other Expenses	2,375
Municipal Prosecutor	Other Expenses	5,250
Streets & Roads	Salaries and Wages	58,050
	Other Expenses	25,500
Solid Waste Collect	Salaries and Wages	1,000
	Other Expenses	10,000
Buildings & Grounds	Salaries and Wages	850
	Other Expenses	4,500
Vehicle Maintenance	Other Expenses	14,000
NJDES Stormwater Permit	Other Expenses	-
Public Health	Salaries and Wages	870
	Other Expenses	4,250
Environmental Health	Other Expenses	163
Animal Control	Other Expenses	-
Social Services	Other Expenses	625
Recreation Services	Other Expenses	250
Celebration of Public Events	Other Expenses	125
Electricity	Other Expenses	4,250
Street Lighting	Other Expenses	1,250
Telephone	Other Expenses	4,250
Fire Hydrant Sv	Other Expenses	1,100
Fuel Oil	Other Expenses	5,000
Gasoline	Other Expenses	12,075
Recycling Surcharge	Other Expenses	275
PERS	Other Expenses	14,882
Social Security	Other Expenses	26,125
PFRS	Other Expenses	24,846
Street Division	Other Expenses	125
Municipal Court	Salaries and Wages	17,771
	Other Expenses	1,250
Public Defender	Other Expenses	900
Affordable Housing	Salaries and Wages	1,385
	Other Expenses	875
LOSAP	Other Expenses	2,250
TOTAL TEMPORARY BUDGET		**$ 661,785**

1/6/2016

2016 APPOINTMENTS - Employees

Deputy Clerk	Sandy Haberle
Deputy BOH Secretary	Sandy Haberle
Tax Search Officer	Mary Hyland
Assessment Inspection Officer	David Gill
Assessment Search Officer	Lora Olsen
Assistant Treasurer	Sandy Haberle
Payroll Clerk	Sandy Haberle
Clerk Typists/Admin Secretaries	Sandy Haberle
	Krista Parsons
	Lora Olsen
Affirmative Action Officer	Lora Olsen
Clean Communities Coordinator	Lora Olsen
Municipal Housing Liaison/AA	Linda Jacukowicz
Certify Officer - Health Benefits	Lora Olsen
Certifying Officer - PERS & PFRS	Tom Carro
~~Safety Coordinator, if needed~~	~~Frank DeFazio~~
~~Alternate Safety Coord., if needed~~	~~Steve Bartzak~~
Substitute MCO	TBD
Substitute Bldg Sub-Code	Thomas Petto
Substitute Electric Sub-Code	Peter Buchanan
Substitute Plumbing Sub-Code	TBD
Substitute Fire Sub-Code	TBD
Construction Office Coordinator	Leslie Grillo
Construction Office Assistant	Gail Brewi
Fire Safety Official	Philip Langon
Zoning Official	Chris Rose
Court Administrator	Lolly Hoagland
Violations Clerk	Dawn Augustine
Office Assistant (Tax)	Krista Parsons
Police Secretary	Krista Parsons
Police Matrons (2)	Krista Parsons; TBD
DPW Coordinator	John Cronce
Road Supervisor	Ryan Rollero
Road Foreman	Frank DeFazio
911 Coordinator	Harry Heller
Animal Control Officer (thru Shared Service)	Brittany Dixon
Dog Registrar	Sandy Haberle
Waste Security Officer	Bob Gordon
Ass't Waste Security Officer	TBD
Waste Security Laborer	TJ Burd
Substitute Waste Security Laborers (2)	TBD
Municipal Offices Custodian	TBD
Indoor Air Quality Designee	Ryan Rollero
Stormwater Coordinator	Ryan Rollero
Haz Com Designee	Ryan Rollero
Senior Citizen Coordinator	Phyllis Chrismer
Deputy Senior Citizen Coordinator	Phyllis McGuire

Safety Committee (Department Heads)

2016 APPOINTMENTS - Committees & Boards

Ag Advisory Committee	3 year	Bill Kiriluk	
		Heidi Tomenchok	
Board of Health	3 year	Ken Hart	
Alternate #2	2 year	Brian Mundhenk	
CADB	1 year	Hal Shute	
		Chester Urbanski	
Environmental Commission	3 year	Janice Zuzov	
	3 year	Dave Clapp	
	3 year unexpired	Jill Haug	
Alternate #1	unexpired 2 year	Dave Beaumont	
Alternate #2	2 year	Jennifer Andreoil	
Chair	1 year	Cathy Urbanski	
Associate members	none	Charity Hall	
		TBD	
Historic Preservation	3 year	Ken Turi	
		Martha Shea	
Local Historian	1 year	TBD	
Open Space	3 year	George Fisher	
		Christopher Kamnitsis	
Parks & Recreation	3 year	Samuel Jefferis	
		Brian Tumler	
		~~Nick Andreoli~~ TBD	
Planning Board	1 year	Steve Bergenfeld	Mayor's designee
	1 year	Nella Hamtil	
	1 year	John Dale	
	4 year	Rob Tomenchok	
		John Haug	
		Chester Urbanski	
	4 year unexpired	Bob Balaam	
Alternate #1	2 year	Jim Cally	
Alternate #2	unexpired 2 year	Carl M. Ipplito	
Recycling	1 year each	Porter Little	
		Justin Holohan	
		Cathy Urbanski	
		Ryan Rollero	
		Ken Hart	
		Paul Cronce	
		Nella Hamtil	
Coordinator	1 year	Porter Little	
SWAC Representative	1 year	Porter Little	
SWAC Alternate	1 year	Nicola Paerg	
Zoning Board	4 year	Joe Romano	
Alternate #1	2 year	Frank Sabatino	

Finance	Gary Hoyer Hal Shute Porter Little Dan Malek George Fisher Jim Hamtil Dave Beaumont Kyle Osgood
Municipal Alliance	John Dupuis
Technology	Dave Beaumont Harry Heller Rob Tomenchok Lora Olsen