

# WEST AMWELL TOWNSHIP COMMITTEE MEETING

August 17, 2016 - 7:30 p.m.

## CALL TO ORDER AND STATEMENT OF COMPLIANCE WITH THE OPEN PUBLIC MEETINGS ACT

The regular meeting of the West Amwell Township Committee was called to order at 7:38 p.m. Present were Mayor Zachary T. Rich, Deputy Mayor John Dale, Committeeman Stephen Bergenfeld, Clerk Lora Olsen and Attorney Philip J. Faherty III. Also in attendance were approximately 15 residents and John Drexinger of Onyx Renewables.

Mayor Rich announced that this meeting is called pursuant to the provisions of the Open Public Meetings Act. Notice of this meeting was included in the Resolution faxed to the Hunterdon County Democrat and Trenton Times on January 7, 2016, was posted on the bulletin board in the Municipal Building on said date and has remained continuously posted as required under the Statute. A copy of this notice is and has been available to the public and is on file in the office of the Municipal Clerk.

The meeting was recorded via digital recording system.

## PLEDGE OF ALLEGIANCE TO THE AMERICAN FLAG

All in attendance joined the mayor in the pledge to the nation's flag.

## AGENDA REVIEW BY TOWNSHIP CLERK

No items were added or deleted at this time,

## ANNOUNCEMENTS

- Municipal Offices Closed September 5<sup>th</sup> for Labor Day
- Hunterdon County Collection Event for Paint, Used Motor Oil, Propane Tanks & Smoke Detectors, September 10<sup>th</sup>, 9am to 1pm Rt 12 Complex
- Please Come to the Table if You Wish to Address the Committee
- Kindly Turn Cell Phones Off During Meeting

## PRESENTATION OF MINUTES

The following Regular, Special and Closed Session minutes were unanimously approved on motion from Dale, seconded by Bergenfeld.

July 20, 2016 Regular

July 20, 2016 Closed Session (Pending Litigation; Contract Negotiations/Police)

August 3, 2016 Special

August 3, 2016 Closed Session (Pending Litigation; Contract Negotiations/Police; Personnel)

## OPEN TO THE PUBLIC/TOPIC NOT ON THE AGENDA

John Cronce came forward to inquire whether a response was received to the rumble strip letter to NJDOT. He was advised that there has been nothing to date. Mr. Cronce asked about the status of the soil test witness for septic alterations. This matter is on the agenda for next week's Board of Health meeting.

Harry Heller reported on the following in his capacity of OEM Director:

- JCP&L has been very busy in the Township with trees and wires from recent storms
- Ice and water has been made available to residents of Alexauken Creek Road who lost power
- Approximately \$20,000 in FEMA money from the snow storm should be received soon
- With hurricane season coming on, the status of the generator was questioned.

As to the latter, the mayor will be in touch with engineer Bill Burr.

## SPECIAL PRESENTATION(S)

**Onyx** – John Drexinger of ONYX spoke to the issues mentioned at the last meeting concerning the solar project. Specifically, the location of the array has been moved to the East about 100 feet. Landscaping is now shown on the plan along the North end of the array, which creates a block to the one residential home as well as the adjoining property. The access road has been moved from the middle of the parcel and will now hug the tree line before heading to the array. This was per Chief Ent's suggestion as was making a stone access all the way to the project. The number of overhead poles was reduced by three near the ball field and will transition from an overhead to an underground trench up to the point of the interconnection. A copy of the Princeton Hydro report prepared for Pennoni, the engineering firm that determined the riparian buffer line in the wetlands, has been received. The civil engineer for Onyx has questioned the riparian line and, if the ditch can be determined to be man-made, the array can moved further

East...possibly another 150 feet. This will have to be addressed with the DRCC but Onyx will not hold up the project on that account. Mr. Drexinger continued that the Phase 1 environmental report from the 1980's and the Princeton Hydro report gave no indication of a whether there is a true riparian set back or not. It all depends on how the Township Committee views the ditch—man made, due to erosion, or run off from the high school. The assumption offered by the mayor was that the ditch is man-made. That being the case, Onyx will move the array eastward. As for the access road, the company will be putting in stone from the current culvert to the array and Onyx will maintain it from that point to the array. There's also been a conversation with Chief Ent concerning turn around capability for fire trucks. This too will be addressed accordingly, which will most likely change the location on the current drawing. There's to be a 7 foot high black vinyl fence around the array. The landscape maintenance and decommissioning plans will be worked out with the Township engineer. A \$5000 escrow check is forthcoming and once a value is set for the decommissioning, a separate bond, or check, will be issued. As for some other questions raised previously, Mr. Drexinger relayed that there is no lighting being proposed and that no glare or noise impact is anticipated as the array faces the woods. When the project is completed, as-built plans will be submitted. The solar panels themselves will be attached to a driven post racking system. There will be no concrete foundation needed. The poles will be driven 7 feet into the ground and will extend 6 feet above ground, with approximately a 30 inch ground clearance. An emergency response plan is another item to be worked on with the Township engineer. A submission by an Onyx engineer was also offered. Once it is determined just how far East the array can be moved without being impacted by shade, the plan will be re-submitted, together with permit drawings, for Township Committee review.

Mayor Rich turned the conversation to the array proposed for the municipal building. This was originally proposed for the back field but keeping that area active for any future projects, as well as farming, is important. As the electrical box is on the back end of the parking lot, the possibility of moving the array to the field on the other side of the gravel lot, between the two depot stations, was advanced. Also mentioned was that Princeton Hydro is starting work in September and the area will be surrounded with a rain garden and shrubs. The proposed array is about 1300 square feet and could possibly be installed within that project. Mr. Drexinger was agreeable to the move and will revise the permit drawings. He noted that the interconnection with the utility would be a bit different but, with the transformer and meter being outside, the change was seen as manageable. The mayor proceeded to summarize the contents of an e-mail received from the Township engineer, i.e., meets the township solar ordinance and set backs; there will be a joint effort on the landscaping plan; no trees to be planted around the main solar fencing, just the hedgerow line; move the array closer to the County property; the fencing will be black vinyl coated; the landscape maintenance plan looks okay and the ordinance requires a 5 year landscape maintenance bond; the decommissioning plan should be revised to reflect specific language from the solar ordinance; no lighting; no problem with glare due to position of array; no noise issue; any update to the plans will require a re-submittal for the record; an escrow for engineering is to be established; the posts are pile driven, not concrete set; Onyx is good with DRCC permitting and deadlines; and, there will be signage on the fencing providing emergency contact information.

Mr. Drexinger added that once the project is close to being commissioned, the asset management team will come out to provide contact information and explain how the billing works. He also relayed that as-built drawings will be provided to the fire chief and there will be a meeting on site to include a walk through to help understand how the project works; and, how it is shut off in an emergency. The fence will be locked with a double gate and both parties will have access. Another item addressed was the lease payment. The thought was to pre-pay year one but was left to the Township Committee to consider. The details will be worked out between their accounting office and the Clerk to make life easy.

The mayor extended appreciation for all the hard work that been accomplished by Onyx in the last 24 hours to put all the pieces together. The meeting was opened up for questions.

The first question concerned the type of construction vehicles that would be utilizing the road bed. As this is something still being worked out, Mr. Drexinger offered that nothing bigger than a 20 foot flat bed or 20 foot box truck would be able to access the area. There is also the possibility of unloading the equipment by the recycling area and driving it back in shuttles. The machines that drive the posts are just small trac excavators but because of the incline in the field, and the weather, it is probably not conducive to try to get a 40 foot tractor trailer to the back field, as there is no desire to get stuck or tear up the field.

As to a question concerning an alarm on the facility, it was noted that the facility would be monitored with alerts received should there be trips or outages. OEM Director Harry Heller advised that something like this is fine on the Onyx end but that his thought was for the people near the perimeter. Also recommended was that Captain Bartzak be brought into the conversation.

Craig Reading, the facilities manager at South Hunterdon, inquired about the upgrade from 500 KVA to 750 KVA. This is currently scheduled for November 7<sup>th</sup> but if it is ready sooner, contact will be made as timing is important. The trench work was also noted as being done in such a manner as not to impact the school. The importance of coordination with the construction department was also mentioned so that nothing gets left open. The mayor offered to help in this regard. As for required power shut downs, ample notice will be provided to all concerned, especially since it will involve a weekend.

*Dale motioned for conditional approval of the project, with all that was previously mentioned, including Bill Burr's e-mail, and Bergenfeld seconded. Motion carried unanimously.*

**Bud Etchells re: Lowell Hunter Estate/Exception Area** – Mr. Etchells was in attendance but advised that he had previously requested to be removed from the agenda.

#### **INTRODUCTION OF ORDINANCE AND/OR PUBLIC HEARING**

**Public Hearing:** Ordinance 09, 2016 AN ORDINANCE PROVIDING FOR THE FUNDING OF THE TOWNSHIP'S COST SHARE OF AN AGRICULTURAL DEVELOPMENT RIGHTS EASEMENT TO BE ACQUIRED ON CERTAIN REAL PROPERTY KNOWN AS BLOCK 11, LOTS 1 AND 1.01 (HOLCOMBE FARM) IN THE TOWNSHIP OF WEST AMWELL, IN THE COUNTY OF HUNTERDON, NEW JERSEY AND APPROPRIATING THE SUM OF \$30,000.00 FROM THE OPEN SPACE TRUST FUND OF THE TOWNSHIP OF WEST AMWELL

Proof of publication in the July 28, 2016 issue of the Hunterdon County Democrat was presented. The ordinance has been posted and available to the public since its introduction at the July 20, 2016 Township Committee meeting. Mr. Rich read the Ordinance by title and opened the public hearing. Hearing no comments, the public hearing was closed.

*The Ordinance was unanimously adopted on motion by Bergenfeld, seconded by Dale.*

**Introduction:** Ordinance 10, 2016

The following ordinance was read by title and introduced on first reading:

**ORDINANCE APPROPRIATING \$35,000 FROM THE CAPITAL IMPROVEMENT FUND FOR THE DEMOLITION, CLEANUP AND DISPOSAL OF A HOUSE STRUCTURE LOCATED AT 374 ROUTE 31 N (BLOCK 23, LOT 12) IN AND BY THE TOWNSHIP OF WEST AMWELL, IN THE COUNTY OF HUNTERDON, NEW JERSEY**

**BE IT ORDAINED BY THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF WEST AMWELL, IN THE COUNTY OF HUNTERDON, NEW JERSEY AS FOLLOWS:**

Section 1. \$35,000 is hereby appropriated from the Capital Improvement Fund for the demolition, cleanup and disposal of a house structure located at 374 Route 31 N in the Township of West Amwell, also known as Block 23, Lot 12, including all related costs and expenditures incident thereto, in and by the Township of West Amwell, in the County of Hunterdon, New Jersey (the "Township").

Section 2. The Township hereby certifies that it has adopted a capital budget or a temporary capital budget, as applicable. The capital or temporary capital budget of the Township is hereby amended to conform with the provisions of this ordinance to the extent of any inconsistency herewith. To the extent that the purposes authorized herein are inconsistent with the adopted capital or temporary capital budget, a revised capital or temporary capital budget has been filed with the Division of Local Government Services.

Section 3. This ordinance shall take effect after final adoption and publication and otherwise as provided by law.

*Rich moved to introduce the Ordinance on first reading and Dale seconded. Motion carried unanimously. The public hearing will be held September 7<sup>th</sup>.*

**Introduction:** Ordinance 11, 2016

The following ordinance was read by title and introduced on first reading:

**AN ORDINANCE TO AMEND ORDINANCE 08, 2016 TO PROVIDE FOR AND DETERMINE THE RATE OF COMPENSATION OF OFFICIALS AND EMPLOYEES OF THE**

TOWNSHIP OF WEST AMWELL, COUNTY OF HUNTERDON, NEW JERSEY

SECTION 1

The following shall be the rate and ranges of compensation for officials and employees of the township for the year 2016.

Electrical II and Building Inspector II & Substitute Electrical Sub-Code Official (East & West) ( <i>title amendment</i> )	\$5,000.00 – 8,000.00
Construction Office Manager ( <i>title amendment</i> )	\$15.00 - \$25.00/hr
Construction Office Assistant	\$15.00 - \$25.00/hr
Roads Laborer ( <i>title amendment</i> )	\$10.00 - \$18.00/hr.

SECTION III

All Ordinances and parts of Ordinances inconsistent with this Ordinance are hereby repealed.

SECTION IV

This Ordinance shall take effect after final adoption and publication according to the laws of the State of New Jersey.

*Bergenfeld moved to introduce the Ordinance on first reading and Dale seconded. Motion carried unanimously. The public hearing will be held September 7<sup>th</sup>.*

**STANDING COMMITTEE REPORTS**

**Open Space**

- Authorization to Post May 10, 2016 Minutes to Website: Approved
- Project Status Updates: Mr. Cronce reported that all is status quo.

**UNFINISHED BUSINESS**

**Possible Appointments** – None

**Updates** – 1) No report on the **Block 46 Lots 5, 6, 7** project. 2) Questions were received and previously forwarded concerning the **Block 23 Lot 12, Route 31** bid. An extended discussion on the matter included such topics as to whether to just leave the bid as is for the contractors to bid as they thought best; responsibility for utility disconnect; the requirement to close the well and septic that wasn't indicated; whether the barn was to stay or go; and, if an addendum is needed, it has to be submitted to all contractors receiving the bid packet. Caution was advised concerning the well and septic issue due to the County's checklist to receive permission for a tear down. As for the barn, which is full, the question was raised as to whether it was on the property and that the only thing discussed was the house. A suggestion was made that perhaps the Jersey Barn guy may take it down for nothing. Attorney Faherty advised that Assessor Gill be contacted to see if the barn shows on the assessment as an accessory building. Mayor Rich provided the following direction: Contact Assessor Gill for a determination of assessment. If this is the case, an addendum for an alternate bid is to be sent out to tear down the barn. A separate price is to be requested for capping the well. A separate price for decommissioning the septic. All utility disconnections are on the contractor. Any road closure is also to be on the contractor. Mr. Bergenfeld added that original documentation from the utility companies about disconnects (that nothing is live) is also to be on the contractor and must be included. 3) The **Student Parking/Municipal Lot** issue was held for the September meeting. 4) Attorney Faherty advised that he has the title search for the **Wilson Road** property; September agenda item. 5) The **construction transfer ordinance; inquiry form** item was held for the September meeting. However, there was some confusion as to the form to be considered. 6) Clerk Olsen advised that Mr. Fimble was in the office late last month concerning the driveway pipe. He is willing to pay for the pipe if the Township installs it. The mayor will make contact with Mr. Fimble.

**Resolution Rescinding Resolution #96-2016**

RESOLUTION #117-2016  
*Resolution Rescinding Resolution #96-2016*

BE IT RESOLVED by the governing body of West Amwell Township that Resolution 96-2016 concerning additional appoints for the Construction office is hereby rescinded.

*The Resolution was unanimously approved on motion by Dale, seconded by Bergenfeld.*

**Assistant Tax Collector re: Possible Agreement/Resolution** – Held

**Princeton Hydro re: Municipal Work/Bid** – An application to the Hunterdon County Soil Conservation District for the storm water retrofit at the municipal building was presented and signed by the mayor. A bid solicitation is to publish on August 25<sup>th</sup> with bids to be received on September 14<sup>th</sup> for anticipated action at the September 21<sup>st</sup> meeting.

**Resolution Releasing Performance Bond/Accept Maintenance Bond**

RESOLUTION #118-2016

WHEREAS, DeSantis Construction, Inc., has completed the Rocktown-Lamb. Road (Section 2) Project; and

WHEREAS, DeSantis Construction, Inc. has requested the release of their Performance Bond for the project; and

WHEREAS, said road improvements have been inspected and approved by the Township Engineer; and

WHEREAS, no concerns were noted; and

WHEREAS, a Maintenance Bond has been reviewed and approved by Attorney Faherty

THEREFORE BE IT RESOLVED by the Township Committee of the Township of West Amwell, County of Hunterdon, State of New Jersey that the requested performance bond established by DeSantis Construction, Inc. for the Rocktown-Lamb. Road (Section 2) Project is hereby released and the maintenance bond accepted.

*The Resolution was unanimously approved on motion by Dale, seconded by Bergenfeld.*

**Closed Session** – Held until later in the evening.

**NEW BUSINESS**

**Appointment Resolution** –

RESOLUTION #119-2016

WHEREAS, the Karl McAleer was appointed in 2015 as a substitute sub-code official and inspector for Fire; and

WHEREAS, this appointment lapsed and needs to be re-instated

THEREFORE, BE IT RESOLVED that Karl McAleer be appointed as above for 2016.

*The Resolution was unanimously approved on motion by Rich, seconded by Dale.*

**Resolution Hiring Class II Special Officer**

RESOLUTION #120-2016

WHEREAS, the West Amwell Township Committee has determined that an additional Class II Special Officer would be beneficial to the Police Department; and

WHEREAS, the Township Committee, upon recommendation from Captain Stephen J. Bartzak, decided that Jack Venettone would be an excellent choice for the stated position; and,

WHEREAS, Jack Venettone has been offered, and accepted, this position

THEREFORE, BE IT RESOLVED that Jack Venettone be hired as a Class II Special Officer, effective immediately

BE IT FURTHER RESOLVED that Jack Venettone receive \$22.00/hr in line with the S & W ordinance currently in effect.

The Resolution was unanimously approved on motion by Rich, seconded by Dale. It was requested that Captain Bartzak be notified immediately of this approval.

**S & W Amendment**

RESOLUTION #121-2016  
Amending Resolution #95-2016

BE IT RESOLVED by the Committee of the Township of West Amwell that the 2016 Salary and Wage Resolution, adopted July 20, 2016 be amended as follows:

Position	Salary/Compensation
<u>Delete:</u>	
DPW Laborer Venettone	\$15.00/hr
Construction Office Coordinator Grillo	\$20.40/hr
Police Administrative Secretary Parsons	\$15.98/hr
Police Matron Parsons	\$15.98/hr
Construction Office Assistant Brewi	\$18.36/hr
<u>Add:</u>	
Roads Laborer Venettone	\$15.00/hr.
Substitute Fire Sub-Code & Inspector McAleer	\$29.55/hr
Assistant Collector of Taxes Brewi	\$20.20/hr
Part-time Officer Venettone	\$22.00/hr
Police Administrative Secretary Parsons	\$19.50/hr
Police Matron Parsons	\$19.50/hr
Construction Office Manager Grillo	\$22.44/hr
Construction Office Assistant Brewi (on adoption & publication of Ordinance 11, 2016)	\$20.20/hr

The Resolution was unanimously approved on motion by Rich, seconded by Dale.

**ABC Social Affairs Permit** – Pure Energy Velo, a NJ non-profit group, is proposing to sponsor this event on September 24<sup>th</sup> at the T&T Tree Service on Route 179. This the same group that held an event on Hunter Road last year. Captain Bartzak has signed off.

**Purchase of Pickup Truck for Road Dept** – Mr. Cronce advised of the need for this purchase. Harry Heller inquired as to whether GPC on top of the State contract price was applied. This will be verified prior to placing the order.

- Resolution Authorizing State Contract Purchase:

RESOLUTION #122-2016

WHEREAS, the Township of West Amwell, pursuant to N.J.S.A. 40A:11-12a and N.J.A.C. 5:34-7.20 ©), may by resolution and without advertising for bids, purchase any goods or services under the State of New Jersey Cooperative Purchasing Program for any State contracts entered into on behalf of the State by the Division of Purchase and Property in the Department of the Treasury; and

WHEREAS, the Township of West Amwell has the need on a timely basis to purchase goods or services utilizing State contracts; and

WHEREAS, the Township of West Amwell intends to enter into contracts with the attached Referenced State Contract Vendor(s) through this resolution and properly executed contracts, which shall be subject to all the conditions applicable to the current State contracts;

NOW, THEREFORE, BE IT RESOLVED, that the Township of West Amwell authorizes the Purchasing Agent to purchase certain goods or services from those approved New Jersey State Contract Vendors on the attached list, pursuant to all conditions of the individual State contracts; and

BE IT FURTHER RESOLVED, that the governing body of the Township of West Amwell pursuant to N.J.A.C. 5:30-5.5(b), the certification of available funds, shall either certify the full maximum amount against the budget at the time the contract is awarded, or no contract amount shall be chargeable or certified until such time as the goods or services are ordered or otherwise called for prior to placing the order, and a certification of availability of funds is made by the Chief Finance Officer; and

BE IT FURTHER RESOLVED, that the duration of the contract(s) between the Township of West Amwell and the Referenced State Contract Vendor(s) shall be from August 17, 2016 to December 31, 2016.

<u>Commodity/Service</u>	<u>Referenced State Contract Vendors Vendor</u>	<u>State Contract #</u>
2017 Ford F350 4WD	Pickup Winner Ford	A88758 & T2101

*The Resolution was unanimously approved on motion by Bergenfeld, seconded by Rich.*

*- Resolution Purchasing on State Contract.*

#### **RESOLUTION #123-2016**

**WHEREAS**, there is a need to purchase a pickup truck with plow for the Township of West Amwell, in the County of Hunterdon, State of New Jersey; and

**WHEREAS**, this can be purchased through State Contract #88758 & T2101; and

**WHEREAS** the CFO has certified to the Township Clerk that funds are available in the Ordinance 07, 2016; and

**WHEREAS**, public bids are not required when the purchase is under a state contract in accordance with 40A:11-12 of the Local Public Contracts Law.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of West Amwell, in the County of Hunterdon that the CFO is hereby authorized and directed to approve and forward a Purchase Requisition to Winner Ford for the purchase of a 2017 F350 4WD Pickup Truck as described in the quotation received.

*The Resolution was unanimously approved on motion by Rich, seconded by Dale.*

On a somewhat related topic, it was relayed that the garbage truck was towed to R&H due to transmission problems. A specialist has been called in. The mayor advised that the empty recycling truck is to be used for garbage collection this weekend and a roll off for recycling. A tarp will be needed for the latter. Delaware Township will be asked to haul instead of RVD. The depot workers are to be contacted concerning these changes.

**Police Unit 26-14** – The bill for the repair of damage from a recent accident is to be submitted to the insurance company.

#### **Discussions**

- *Credit Card Processing (Township & Court)*: This is something that the mayor is looking into and will work on.

- *Electronic Ticketing Software*: E-ticketing is working well in Hopewell Township per the mayor and relayed that Captain Bartzak is looking into this possibility. It was noted that this was previously investigated but there were problems with dead spots in the Township. Hopefully there is better service now.

**Personnel Policy Manual** – Held for September meeting

**OPEN TO THE PUBLIC**

Dave Beaumont came forward and reported on the following:

- Home sales are being tracked for the October 1<sup>st</sup> equalized valuation by the State and he has been working with Assessor Gill to get information correct at that level. At this point, the township's ratio is over 100% which means that the equalized valuation is potentially less next year. He wants to get the numbers right before next month's posting in order to relay the information.

- A complaint concerning a township farmer spreading whatever it is that smells so bad on 518 property. The stench is unbearable; he couldn't be outside; had to seal the windows; and, indicted that it would be nice to know ahead of time in case that an outside event was being planned at his home. He was advised that a lot is based on the weather as to schedule.

- Rock Road traffic is of concern in that there are more kids around and a bad line of site exists around the Corsalo Road intersection. A 3-way STOP would slow down traffic as it would require a stop and re-start and would also potentially reduce the amount of thru traffic as the road is used as a cut-off. This is to be an agenda item for the September meeting as to whether this can be done and/or how to proceed. Input from DPW and Police to be sought.

- The school board has narrowed the facilities options to three. Two of these involve closing the Stockton School and re-configuring the other two and the other is to decommission all three and expand the South campus.

Craig Reading, the facilities manager at South, added that a commitment is to be in place before the end of the year on facilities and educational aspects and will involve the purveyor of the original study. The process is ongoing.

Another attendee questioned the stream crossing needed to reach the solar panels and was advised that there is culvert on the lane at that location.

**ADMINISTRATIVE REPORTS**

**Treasurer –**

**Presentation of Bills for Approval:**

**RESOLUTION #124-2016**

BE IT RESOLVED by the Township Committee of the Township of West Amwell that the vouchers listed on the Bill List, in the amount of \$771,767.86, dated August 17, 2016, as presented by the Township Treasurer/Chief Financial Officer, be paid from existing appropriations.

*Bergenfeld motioned to approve the evening's bills for payment, seconded by Dale. Motion carried unanimously.*

**Treasurer Report:** Appropriations through August 17, 2016 were provided and reviewed.

**Tax Collector –**

**RESOLUTION # 125-2016**

WHEREAS there has been a redemption made for Tax Sale Certificate #201302, Block 17 lot 16, 105 Rocktown-Lambertville Road, sold on October 1<sup>st</sup> 2013 to US Bank Cust for Pro Capital III LLC, and

WHEREAS the amount of \$29,967.77 has been collected from Empire Title for the owners Robert J. Nolan Jr Etals for the redemption of Tax Sale Certificate #201302,

THEREFORE, BE IT RESOLVED that a check in the amount of \$29,967.77 be prepared and mailed to US Bank Cust for Pro Capital III and,

BE IT FURTHER RESOLVED that a check for the premium paid for Tax Sale Certificate #201302 in the amount of \$12,100 be prepared by the Treasurer and that the Mayor, Clerk and Treasurer be authorized to sign these checks and that this check also be returned to US Bank Cust for Pro Capital III LLC.

*The Resolution was unanimously approved on motion by Rich, seconded by Bergenfeld.*

The monthly report for July 2016 was received showing receipts in the amount of \$535,225.95.

**Construction** – The Permit Fee Log Summary for July 2016 reflect the issuance of 21 permits for a total of \$23,112.00 for West Amwell. Two (2) CO's and thirty (30) CA's were processed per the Certificate Log Summary. The Permit Fee Log Summary for East Amwell reported 22 permits issued and \$13,038.00 collected. Eighteen (18) CA's were processed through PermitsNJ and four (4) CA's from Roadrunner according to the Certificate Log Summaries.

**Court** – The July 2016 monthly report was received showing a ticket total of 186 (69 local) and the receipt of \$6,586.82.

**Police** – The July 2016 Monthly Report showing 666 incidents, 66 summonses, 1 warning and 7 special complaints was received. Twenty one (21) summonses were issued in conjunction with the shared service with East Amwell.

**Website Review** – No comments received.

The foregoing reports were accepted as received and without comment.

**Closed Session** – Returning to an earlier item on the agenda, the Committee entered closed session at 8:50 p.m. on adoption of the following:

RESOLUTION #126-2016

WHEREAS, Section 8 of the Open Public Meetings Act, Chapter 231, P.L. 1975, permits the exclusion of the public from a meeting in certain circumstances, and

WHEREAS, this public body is of the opinion that such circumstances presently exist,

NOW, THEREFORE, BE IT RESOLVED by the Committee of West Amwell Township, County of Hunterdon, State of New Jersey, as follows:

1. The public shall be excluded from discussion of and action upon the hereinafter specified subject matter.

2. The general nature of the subject matter to be discussed is as follows:

CONTRACT NEGOTIATIONS/POLICE  
PERSONNEL  
PENDING LITIGATION

3. It is anticipated at this time that the above stated subject matter will be made public when the matter has been resolved.

4. This Resolution shall take effect immediately.

*The Resolution was unanimously approved on motion by Dale, seconded by Bergenfeld.*

The meeting returned to open session at 9:40 p.m. with the following results:

*The mayor was unanimously authorized to execute the 2016-2019 patrolman contract, pending receipt of corrected copy, on motion by Dale, seconded by Bergenfeld.*

RESOLUTION #127-2016

WHEREAS, there is provision in the Township Code for an Assistant Collector Taxes; and

WHEREAS, the Tax Collector position is currently a shared service with East Amwell Township for a period of 5 years; and

WHEREAS, the governing body is looking to the future by preparing another person to step into the Tax Collector position when the current shared service is completed or perhaps offering its own shared service; and

WHEREAS, in order to take Tax Collector courses, a person must be working in some capacity in the tax office; and

WHEREAS, Gail Brewi has indicated interest in assuming the Assistant Collector of Taxes position and taking the pre-requisite coursework to obtain certification as a certified tax collector

THEREFORE BE IT RESOLVED, by the governing body of West Amwell Township that Gail Brewi be appointed Assistant Collector of Taxes

BE IT FUTHER RESOLVED, that Gail Brewi work with the current tax collector as per the attached agreement

BE IT FURTHER RESOLVED, that this position pays \$20.20/hr in accordance with the S&W resolution and that the appointment be conditioned on the approval of a three year contract.

*The Resolution was unanimously approved on motion by Rich, seconded by Dale.*

**CORRESPONDENCE**

A proposal was just received from Custom Cooling to correct the non-working air conditioning system at the police station. Although the cost was over the quote threshold, the situation was deemed an emergency fix. Mr. Bergenfeld noted that the price was fair. The permit fee is to be waived.

The correspondence as listed on the Agenda was ordered filed.

**ADJOURNMENT**

There being no further business, the meeting was unanimously adjourned at 9:49 p.m. on motion from Rich.

Respectfully submitted,

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Lora Olsen, RMC  
Township Clerk

APPROVED: September 7, 2016