

WEST AMWELL TOWNSHIP
ZONING BOARD OF ADJUSTMENT
REGULAR MEETING
January 22, 2013

The West Amwell Township Zoning Board of Adjustment regular meeting was called to order at 7:31PM by Secretary Hall.

The following statement of compliance with the Open Public Meetings Law as listed on the meeting agenda was summarized by Secretary Hall: This meeting is called pursuant to the provisions of the Open Public Meetings Law. This meeting was included in a list of meetings transmitted to the Hunterdon County Democrat and Trenton Times on January 29, 2012. Notice has been posted accordingly and a copy of this notice is available to the public and is on file in the Zoning Board of Adjustment Office. The meeting was recorded via digital recording system and a copy of the CD is on file in the Zoning Board of Adjustment Office.

Secretary Hall led the Pledge of Allegiance to the American Flag.

APPOINTMENTS/OATH OF OFFICE:

Board Attorney Palilonis administered oath of office to the following Board members:

Robert Fulper II – 4 yr. term through 12/31/16

Brian Fitting – 4 yr. term through 12/31/16

Rob Borden - Alt. #2 – 2yr. term through 12/31/14

ATTENDANCE/ROLL CALL:

Roll call on attendance: John Cronce - present, Brian Fitting - present, Joe Romano - present, Ruth Hall - present, John Ashton - present, Rob Borden (ALT. #2) - present, Robert Fulper - present.

Absent: John Dale, John Hoff (ALT. #1)

Professionals Present: Stewart Palilonis, Board Attorney

NOMINATIONS/APPOINTMENTS:

Chairperson - Secretary Hall opened the floor for nominations for the position of Chairperson. Nomination was cast by Cronce for the appointment of Rob Fulper. Motion was seconded by Fitting. Hearing no other nominations, the floor was closed to nominations. Motion carried on roll call vote – all ayes. Robert Fulper II appointed as Chairperson for 2013.

Vice Chairperson – Chairman Fulper opened the floor for nominations for the position of Vice Chairperson. Nomination was cast by Romano for the appointment of John Cronce. Motion was seconded by Ashton. Hearing no other nominations, the floor was closed to nominations. Motion carried on roll call vote – all ayes. John Cronce appointed as Vice Chairperson for 2013.

Secretary – Motion was made by Cronce with a second by Ashton for the appointment of Ruth Hall as Board Secretary. Motion carried on roll call vote – all ayes

Deputy Secretary – Motion was made by Hall with a second by Cronce for the appointment of Maria Andrews as Deputy Secretary. Motion carried on roll call vote – all ayes

REORGANIZATION RESOLUTIONS:

- ZBA2013-01 – CONSENT AGENDA
- ZBA2013-02 – MEETING SCHEDULE
- ZBA2013-03 – DESIGNATION OF OFFICIAL NEWSPAPER
- ZBA2013-04 – APPOINTMENT OF BOARD ATTORNEY
- ZBA2013-05 – APPOINTMENT OF BOARD ENGINEER
- ZBA2013-06 – APPOINTMENT OF BOARD PLANNER

Secretary Hall noted the December 2013 meeting falls on Christmas Eve; it was the consensus of the Board to move the December meeting date to the 3rd Thursday, December 19, 2013 depending on agenda needs in December.

Motion was made by Cronce with a second by Romano for the adoption of resolutions 2013-01, thru 2013-06 and execution of professional services agreements by way of formal adoption of consent agenda 2013-01. Roll call: Cronce-aye, Fitting-aye, Romano-aye, Hall-aye, Ashton-aye, Borden (ALT. #2)-aye, Fulper-aye. Motion carried-all ayes.

PRESENTATION OF MINUTES:

Regular Meeting Minutes – November 27, 2012 – Motion was made by Fitting with a second by Ashton to accept the minutes as presented. Roll call: Cronce-aye, Fitting-aye, Romano-abstain, Hall-aye, Ashton-aye, Borden (ALT. #2)-aye, Fulper-aye.

RESOLUTION(S) OF APPROVAL: none

APPLICATION(S): none

CORRESPONDENCE:

- A. The following items were distributed as correspondence:
- B. Application for Zoning Permit denial for Block 5 Lot 15.13 – 6 Holcombe Grove Rd – NV Homes, new SFD, front yard setback
- C. Application for Zoning Permit denial for Block 28 Lot 16 – 13 Hewitt Rd – Simone, accessory buildings (house generator), front yard
- D. Email request from Environmental Commission re: EC updated Natural Resource Inventory. Chairperson Urbanski to request attendance at ZB meeting at a later date.
- E. NJPO 2013 membership certificate, member cards were distributed to all present members.
- F. Clerk Olsen – resolution #17-2013- closed session minutes to be reviewed one time per year for release
- G. Nov-Dec 2012 Planner
- H. Hoff letter of resignation – Secretary Hall to write response thanking Mr. Hoff for his time served as a member and to keep us informed if his personal circumstances were to change.
- I. NJPO awards dinner notice - May 3, 2013 Woodbridge Hilton Hotel

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Approval of Bill List 1/22/13:

A motion by Cronce, seconded by Fitting to approve the Bill List for payment was unanimously approved by voice vote.

DISCUSSION:

Payment of professional invoices in a timely manner was discussed. When a meeting is cancelled due to lack of business, professional invoices submitted for payment are held for the next meeting, making the vendor wait for payment. Member Romano suggested that we pre-approve payment for our attorney at the end of each meeting, equal to the number of anticipated billable meeting hours.

Pursuant to Mr. Romano's suggestion, Attorney Palilonis requested that a one hour payment be pre-approved in the event of the February meeting being cancelled.

Chairman Fulper pre-approval a one hour payment to Palilonis in the event the February meeting is cancelled.

OPEN TO PUBLIC:

The floor was opened to the public. Hearing no comments/questions, the floor was closed.

ADJOURNMENT:

A motion by Cronce, seconded by Ashton to adjourn was unanimously approved by voice vote (8:08PM)

Respectfully submitted,

Ruth J. Hall