

WEST AMWELL TOWNSHIP
ZONING BOARD OF ADJUSTMENT
REGULAR MEETING
January 28, 2014

The West Amwell Township Zoning Board of Adjustment regular meeting was called to order at 7:30PM by Secretary Hall.

The following statement of compliance with the Open Public Meetings Law as listed on the meeting agenda was summarized by Secretary Hall: This meeting is called pursuant to the provisions of the Open Public Meetings Law. This meeting was included in a list of meetings transmitted to the Hunterdon County Democrat and Trenton Times on January 31, 2013. Notice has been posted accordingly and a copy of this notice is available to the public and is on file in the Zoning Board of Adjustment Office. The meeting was recorded via digital recording system and a copy of the CD is on file in the Zoning Board of Adjustment Office.

Secretary Hall led the Pledge of Allegiance to the American Flag.

APPOINTMENTS/OATH OF OFFICE:

Board Attorney Palilonis administered oath of office to the following Board members:

Rob Borden - (4 yr. term through 12/31/17)

Kevin Koveloski (Alt. #1) - (2 yr. term through 12/31/15) Carried to 2/25/14 meeting

Frank Sabatino (Alt. #2) - (unexpired 2 yr. term through 12/31/14)

ATTENDANCE/ROLL CALL:

Roll call on attendance: John Cronce-present, Brian Fitting-present, Joe Romano-present, Ruth Hall-present, John Ashton-present, Frank Sabatino (ALT. #2)-present.

Rob Borden arrive at 7:35pm,

Absent: Kevin Koveloski (ALT. #1), Robert Fulper

Professionals Present: Stewart Palilonis, Board Attorney

NOMINATIONS/APPOINTMENTS:

Chairperson - Secretary Hall opened the floor for nominations for the position of Chairperson. Nomination was cast by Cronce for the appointment of Rob Fulper. Motion was seconded by Fitting. Hearing no other nominations, motion to close the floor for nominations was cast by Cronce with a second by Ashton. Motion carried -all ayes. Robert Fulper II appointed as Chairperson for 2014.

Vice Chairperson – Secretary Hall opened the floor for nominations for the position of Vice Chairperson. Nomination was cast by Ashton for the appointment of John Cronce. Motion was seconded by Romano. Hearing no other nominations, motion to close the floor for nominations was cast by Fitting with a second by Ashton. Motion carried - all ayes. John Cronce appointed as Vice Chairperson for 2014.

Secretary – Motion was made by Cronce with a second by Fitting for the appointment of Ruth Hall as Board Secretary. Motion to close the floor for nominations was cast by Cronce with a second by Borden. Motion carried - all ayes. Ruth Hall appointed as Board Secretary for 2014.

Page 2

NOMINATIONS/APPOINTMENTS: con't.

Deputy Secretary – Motion was made by Cronce with a second by Fitting for the appointment of Maria Andrews as Deputy Board Secretary. Motion to close the floor for nominations was cast by Cronce with a second by Borden. Motion carried - all ayes. Maria Andrews appointed as Deputy Board Secretary for 2014.

REORGANIZATION RESOLUTIONS:

ZBA2014-01 – Consent Agenda

ZBA2014-02 – Meeting Schedule

ZBA2014-03 – Designation of Official Newspaper

ZBA2014-04 – Appointment of Board Attorney

ZBA2014-05 – Appointment of Board Engineer

ZBA2014-06 – Appointment of Board Planner

Motion was made by Fitting with a second by Ashton for the adoption of resolutions 2014-01, thru 2014-06 and execution of professional services agreements by way of formal adoption of consent agenda 2014-01. Roll call: Cronce-aye, Fitting-aye, Romano-aye, Hall-aye, Ashton-aye, Borden-aye, Sabatino (ALT. #2)-aye, Motion carried-all ayes.

PRESENTATION OF MINUTES:

Regular Meeting Minutes – November 26, 2013 – Motion was made by Fitting with a second by Borden to accept the minutes with minor change as discussed. Roll call: Fitting-aye, Romano-aye, Hall-aye, Ashton-aye, Borden-aye, Sabatino (ALT. #2)-abstain, Cronce-aye.

RESOLUTION(S) OF APPROVAL: none

APPLICATION(S): none

CORRESPONDENCE:

- A. Email from Clerk Olsen re: Dine Around 1/15/14 Dine for a Cause was forwarded by email to all members
- B. Copy of Resolution #17-2014 – closed session minutes & website updating from Clerk Olsen. Secretary Hall stated there were no closed session minutes in 2013 and she will forward current information for the website after tonight's meeting.
- C. NJPO Mandatory Training courses – Secretary Hall stated that she forwarded the information to Koveloski and Sabatino. Sabatino preferred to wait until next year to attend, Koveloski did not respond. Members must attend training within 18 months of their appointment, Koveloski was originally appointed in March of 2013.

Page 3

CORRESPONDENCE: con't.

D. Nov-Dec 2013 Planner

E. Forwarded from Clerk Olsen – 2013 Financial Disclosure Statement for newly appointed members (Koveloski & Sabatino). 2013 Financial Disclosure Statement to be completed and forwarded to Clerk Olsen

Approval of Bill List 1/28/14:

A motion by Ashton, seconded by Fitting to approve the Bill List for payment was unanimously approved. Roll call: Fitting-aye, Romano-aye, Hall-aye, Ashton-aye, Borden-aye, Sabatino (ALT. #2)-abstain, Cronce-aye.

DISCUSSION:

Vice-Chairman Cronce related that Secretary Hall has had on-going computer problems. Secretary Hall provided the details, stating that due to the new township email system, resulting in a software program having been installed on her personal laptop to be able to access the zoning board email and all archived emails; this software program caused a conflict, not allowing other personal devices to sync as they should to the laptop. The laptop went in for service, creating a charge of which was eventually reimbursed.

Secretary Hall is requesting that the township supply a laptop for conducting township business, rather than having the work completed on personal equipment. In addition to the software conflicts, Secretary Hall is concerned that by using her personal laptop could place her personal devices in jeopardy of being confiscated should we be subpoenaed for any reason.

Vice-Chairman Cronce stated that he spoke with Mayor Rich, the suggestion was to purchase a laptop out of the board budget. Mr. Cronce suggested that Secretary Hall secure two quotes for the February meeting. Additionally, Mr. Cronce is suggesting that either he or Chairman Fulper speak with CFO Carro regarding the amount left in our 2013 budget and whether it could be carried over.

Member Romano suggested that we look into VPN, stating that all the information is housed on the township server. Secretary Hall to check with Brian (JWS) regarding VPN.

OPEN TO PUBLIC:

The floor was opened to the public. Hearing no comments/questions, the floor was closed. (8:07PM)

ADJOURNMENT:

A motion by Romano, seconded by Cronce to adjourn was unanimously approved by voice vote (8:07PM)

Respectfully submitted,

Ruth J. Hall